

AGENDA
FOR THE
MEETING OF
SIDMOUTH TOWN COUNCIL
TO BE HELD ON
MONDAY 6TH FEBRUARY 2012
AT 6.30 PM
WOOLCOMBE HOUSE
SIDMOUTH, DEVON

12:02/1 PRAYERS
Prayers will be taken by the Reverend Roger Trumper.

12:02/2 APOLOGIES FOR ABSENCE
To receive apologies for absence.

12:02/3 MINUTES
To receive the Minutes of the Town Council meetings held on Mondays 9th and 23rd January 2012.

12:02/4 MATTERS OF URGENCY
To receive notification on matters of urgency brought forward by the Chairman.

12:02/5

Standing Orders will be suspended for fifteen minutes during
PUBLIC OPEN QUESTION TIME

Members of the Public will be invited to put questions
(taking no more than 3 minutes) to the Council through the Chairman.

Councillors will also have the opportunity to ask questions of the
County and District members during this time slot whilst
giving priority to members of the public.

*(Members are reminded to notify the Councillor concerned and the Clerk of questions to be raised.
The Clerk would also appreciate copies of Questions and Responses if of a complicated nature)*

12:02/6 DECLARATIONS OF INTEREST
To receive Members' declarations of interest in respect of items on this agenda.

12:02/7 MATTERS OF REPORT FROM THE CHAIRMAN
To receive the Chairman's Diary (circulated at the meeting) and matters of note from the Chairman of the Council.

12:02/8 POLICE REPORT
To receive the February Police Report.

12:02/9 **COMMITTEE/WORKING PARTY REPORTS**

12:02/9.1 **Planning Committee Reports**

To receive reports of the Planning Committee meetings held on Wednesdays 11th and 25th January 2012.

12:02/10 **REPORTS FROM MEMBERS WITH SPECIAL RESPONSIBILITIES**

12:02/10.1 **Finance Report**

To receive the Finance Report for December 2011 and the Interim Finance Report for January 2012.

12:02/10.2 **Other Reports from Members with Special Responsibilities**

To receive notified reports from other Members. Notifications of reports are to be received at least 48 hours prior to the meeting.

12:02/11 **NORTHERN DEVON HEALTHCARE NHS**

A letter was sent on the 12th January expressing the Town Council's views (See Min No. 20:01/19) and the attached response has been received.

12:02/12 **2012 SIDMOUTH GUIDE AND TOWN DIRECTORY**

Tabled at the meeting will be copies of this year's Town Guide and Town Directory. The Chairman of the Tourism & Publicity Committee will report the current distribution figures.

12:02/13 **THE DIAMOND JUBILEE**

12:02/13.1 The attached letter has been received from HM Lord-Lieutenant of Devon regarding an invitation to attend two special Garden Parties to be held before and after a special service in Exeter Cathedral on Sunday 27th May at 4.00pm. As can be seen each Parish is asked to nominate someone to attend from within the community who is an 'unsung hero' and who has shown similar traits of selfless service over a period of time during the last 60 years.

12:02/13.2 The attached letter has been received from John Varley, Estates Director for Clinton Devon Estates. As can be seen in Item 2 £500 could be available to Sidmouth Town Council. (Clinton Devon Estates confirm that the Community Orchard in the Byes would meet the criteria.)

12:02/13.3 The Chairman of the Council wishes to propose that the trees at The Three Cornered Plot be 'dressed' in lights as part of Sidmouth's celebrations to mark the Jubilee. Costs and drawings will be available at the meeting. If the Council agree to the scheme then this will be matched 50/50 by his DCC Locality Budget.

12:02/13.4 The Primary School PTFA approached the Council as to whether a celebratory gift could be given to each of the children (550 pupils in total) to mark the Jubilee. The Chairman of the Council wishes to propose that we contribute £1 per child towards this gift from the Jubilee budget. It is understood that the PTFA can match this amount.

12:02/13.5 The Chairman of the Council will propose that a small working group be formed to consider Diamond Jubilee events.

12:02/14 **LAND AT CORNER OF WOOLBROOK MEADOWS**

East Devon District Council has received a request from the owner of 82 Woolbrook Road asking if the District Council will sell him a strip of land to the rear of his property (See attached plan and letter). The applicant will need to be granted planning permission for change of use to garden land and it is understood that there are no objections from the District Council's Parks Development Officer, Housing Officer and Property Services Manager.

12:02/15 MANOR PAVILION THEATRE AND ARTS CENTRE.

Attached with the agenda is a copy of the letter written by the Town Clerk on the 9th November and the response received from East Devon District Council dated 25th January 2012.

12:02/16 LOCAL DEVELOPMENT FRAMEWORK

On Monday 15th August 2011 the Council held a special meeting, when it was resolved to agree the attached schedule of comments to be made to the District Council's LDF Panel meeting in September. The Chairman and Vice Chairman of the Planning Committee have been revisiting the EDDC Local Development Framework and will make a report and ask for Members consideration to various matters.

12:02/17 SIDMOUTH COLLEGE STUDENTS VISIT TO LE LOCLE

The attached letter has been received from Sidmouth College reporting an exchange visit between students from Sidmouth College and their Swiss counterparts. The Swiss students are in Sidmouth for a week commencing on 12th March and the request is for the Council to sponsor an event during that visit. As can be seen from the letter an example is given of a Fish and Chip Supper for 36 students and 4 tutors costing £220.

Clerk's Note: If Members were mindful to help with this request there is £338 remaining in the current 2011 Grant budget.

12:02/18 APPLICATION FROM KESIAH MOSS

Members will remember the presentation made by Kesiah Moss following her expedition to Costa Rica and Nicaragua with Raleigh International. Kesiah is now studying at Exeter University doing a Theology degree. Through RAG, the university charity society, she has alongside other students decided to take part in a trek to the summit of Mount Kilimanjaro in Tanzania. Her target is to raise £2,500 for Practical Action before the summit attempt in September.

The Chairman's Trust Fund, was set up over twenty years ago, to be used for individuals in Sidmouth who have specific worthwhile projects, etc., and is administered by the Chairman and the Clerk (at present the Fund holds £950). It has been agreed to donate £100 from the Chairman's Trust Fund towards Kesiah's endeavours.

**12:02/19 DEVON COUNTY COUNCIL
DEFINITIVE MAP MODIFICATION ORDER 2011
FOOTPATH NO. 170, SIDMOUTH**

As required by Schedule 15 of the Wildlife & Countryside Act 1981 a notice of confirmation of the above order has been received. See details attached.

12:02/20 LIONS CLUB OF SIDMOUTH- DUCK RACE

An email has been received from Ian Skinner Secretary Lions Club of Sidmouth asking the Town Council if it has any objection to them holding their annual Duck Races on the River Sid on the afternoon of Sunday 15th July 2012. As in previous years the event will take place between the footbridge at the bottom of Sid Park Road and the weir upstream from Waterloo Bridge, Salcombe Road.

12:02/21 FORMER FORTFIELD HOTEL

An email has been received from ZeroC Holdings Limited reporting that they are currently researching possible names for the new development. They ask whether the Town Council have any possible names they might wish to recommend.

12:02/22 MARCH VISIT BY MR RICHARD COHEN

At the January meeting of the Council (see Min. No. 12:01/12) it was resolved to invite Mr Richard Cohen the Deputy Chief Executive of East Devon District Council to discuss various issues, including the move of EDDC from Knowle, etc. An email has been received from Mr Cohen's secretary reporting that Mr Cohen would like a detailed list of topics/issues which the Town Council might want to raise.

12:02/23 TRAFFIC MANAGEMENT GROUP

12:02/23.1 Attached is the report from the Traffic Management Working Party meeting held on Tuesday 17th January 2012.

12:02/23.2 To receive items for the next meeting of the Traffic Management Group.

12:02/24 PROPOSED TRAFFIC ORDERS

When the last round of Traffic Order were agreed by the Council, one was omitted in respect of Brewery Lane. DCC has now sent this Order which proposes an increase to the length of the double yellow lines (see attached plan).

12:02/25 ROAD CLOSURES & TRAFFIC INFORMATION

Notification has been received of the following road closures:-

- Core Hill Lane to Sidford Cross, Sidmouth – Monday 6th February to Friday 9th March 2012 to enable Devon Highways works.
- Woolbrook Road, Sidmouth – Saturday 17th to Sunday 18th March and Saturday 24th to Sunday 25th March between the hours of 7am and 7pm to enable resurfacing.
- Peaslands Road, Sidmouth – Thursday 22nd to Monday 26th March to enable utility works.
- York Street, Sidmouth between junctions of Fore Street and Ham Lane to enable utility works.

12:02/26 WASTE COLLECTIONS

Attached is a news release from East Devon District Council with regard to waste collections in East Devon.

12:02/27 LOCALISM BILL

At a recent meeting at East Devon District Council they invited a London based Company called Locality to speak about the new Localism Act and the implications for local authorities, town and parish councils and community organisations. At the event Locality made an offer to town and parish councils and community organisations to run a workshop event for those wanting to know more about Neighbourhood Plans. A free workshop has been arranged on 27th February for the day at Awliscombe Parish Hall near Honiton. Bookings are required by the 9th February.

12:02/28 SIDMOUTH IN BLOOM

The Chairman wishes to report the success of the recent Sidmouth in Bloom meetings. It is also to be noted that Councillor Brokenshire and Hollick will stand down and be replaced as the Council's representatives by Councillor Hughes and Barlow.

12:02/29 TOWN ASSEMBLY

The Annual Town Assembly has been arranged for Thursday 19th April 2012 to be held at Sidford Social Hall. Members will recall that it was agreed to alternate meetings between the Arts Centre in the Town and the outer villages.

12:02/30 **FIRE BEACON NATURE RESERVE**

Attached is a News Update from Toby Taylor of the RSPB.

12:02/31 **DOCUMENTS AND PERIODICALS**

The following have been received and are available in the office:-

Northern Devon Healthcare NHS Trust – Pulse Newsletter Dec 2011

Travel GBI – Newsletter January 2012

Senior Council for Devon – Everyone’s Tomorrow Jan 2012

International Tree Foundation – Trees Journal Jan 2012

Royal horticultural Society – Growing Communities Winter 2011/2012

Coach Tourism Community – Coach Monthly January 2012

TRUSTEE MATTERS

12:02/32 **THE HAM**

12:02/32.1 At the last meeting, concern was expressed that the use of The Ham by the Sailing Club would coincide with the Folk Week and cause potential problems. It can be reported that Oliver Salter of the Sailing Club and John Braithwaite of the Folk Week have met on site and agreed that whilst the marquee might be in situ, the trading space will not and the sailing club will use this area.

12:02/32.2 The Sidmouth Scouts have asked permission to hold their Annual Fete on The Ham on the 14th July. (There is no other request for this particular day).

12:02/32.3 The lights at The Ham have been causing problems for some considerable time and Gater Electrical have recently undertaken urgent repair work. During their latest visit they were asked to carry out a survey, test and inspection report; which has been received. The Chairman will propose that this matter be investigated by Ward Members.

12:02/33 **MANSTONE RECREATION GROUND**

The Church Secretary of Emmanuel Baptist Church has written asking for the Council’s permission to use the Manstone Recreation Field for their Family Fun Day on Saturday 23rd June from 2pm until 5pm. This will be run along the same lines as in previous years with everything provided free of charge to those attending. In the past over 500 people have attended. This is subject to usual conditions regarding the ground being left free of litter, etc., and the Football Club have been notified.

PART ‘B’

EXCLUSION OF THE PUBLIC AND PRESS

under the Public Bodies (Admission to Meetings) Act 1960

the public (including the press) be excluded from the meeting due to the confidential nature of its contents.

12:02/34 **PERSONNEL MATTER**