

MINUTES
OF THE
MEETING OF
SIDMOUTH TOWN COUNCIL
HELD ON
MONDAY 19TH MAY 2008
AT 6.30 PM
WOOLCOMBE HOUSE
SIDMOUTH, DEVON

Members Present:

Sidmouth North Councillor Mrs. S. Carr
 Councillor S. Hughes
 Councillor P. Sullivan (Vice-Chairman)

Sidmouth South Councillor J.G.T. Dyson
 Councillor C.F.A. Gibbings
 Councillor Mrs. M. Jolly

Sidmouth East Councillor Mrs. F.I. Newth
 Councillor S.P. Pollentine

Sidmouth West Councillor Mrs. A.E. Liverton
 Councillor G.K. Liverton
 Councillor C.H. Wale

Primley Councillor T.J. Cox (Chairman)
 Councillor J. Turner

Sidford Councillor S.J. Brokenshire
 Councillor I.J. McKenzie-Edwards

Sidbury Councillor Mrs. C.E. Drew
 Councillor J.W. Hollick

Salcombe Regis Councillor Mrs. L.W.A. Kelly
 Councillor A.W.J. Reed

08:05/12 APOLOGIES FOR ABSENCE

There were no apologies for absence.

08:05/13 MINUTES

The Minutes of the Town Council meeting held on Monday 7th April 2008 were received and signed as a true and accurate record.

08:05/14 MATTERS OF URGENCY

There were no matters of urgency brought forward by the Chairman.

As no questions had been received Standing Orders were not suspended for a
PUBLIC OPEN QUESTION TIME

08:05/15 DECLARATIONS OF INTEREST

Declarations of interest were received as follows:

- | | | |
|----------|--------------------------|------------------------------------|
| 08:05/21 | Councillor G.K. Liverton | Member of EDDC Executive Committee |
| 08:05/21 | Councillor S. Hughes | Member of EDDC Executive Committee |
| 08:05/25 | Councillor C. Gibbings | Member of EDDC Task & Finish Forum |

08:05/16 MATTERS OF REPORT FROM THE CHAIRMAN

The Chairman's Diary (as attached) was circulated to Members at the meeting. The Chairman reported as follows:

- Ballard Grove had been accepted as the road name for the development at the Victoria Laundry site.
- The District Council had notified that developers of the site planned at the end of Byes Lane had suggested The Ashes as street name. Sidmouth Town Council were asked to consider this name or suggest an alternative. Members were asked to email the Town Clerk with their suggestions.
- Notification of parking restrictions had been received for All Saints Road from 27th May to 30th June 2008.
- The Chairman proposed that the Town Council attend the evening Folk Festival performance on Wednesday 6th August.

08:05/17 POLICE REPORT

In the absence of PC Lemon, the Town Clerk read the April Police Report (as attached), a printed copy of the March Police Report was attached with the agenda.

*The Chairman of the Council thanked the Chairmen of Committees
for their work throughout the past year.*

*The Chairman noted special thanks to Councillor Hughes for all his hard work
as Chairman of the Tourism & Publicity Committee given over many years.*

08:05/18 COMMITTEE/WORKING PARTY REPORTS

08:05/18.1 Planning Committee Reports

The Chairman of the Planning Committee, Councillor C.F.A. Gibbings, presented the reports of the Planning Committee meetings held on the 2nd, 16th and 30th April 2008.

RESOLVED: That the Planning Reports be noted and agreed.

08:05/19 REPORTS FROM MEMBERS WITH SPECIAL RESPONSIBILITIES

08:05/19.1 Finance Report

Member with Special Responsibility for Finance, Councillor Turner, presented the Finance Reports for March and April 2008. Councillor Turner thanked the Town Clerk, Mrs. Hall and Councillor Reed for their hard work in preparing the accounts and budgets for the previous year.

RESOLVED: That the Finance Reports be noted and agreed.

08:05/19.2 DAPC County Committee and Jurassic Coast meeting

Councillor Pollentine presented his report as attached to the agenda. He reported that the special interest group of which he was a member was organising an event for Democracy Week in October; this would highlight the work of Parish and Town Councillors.

Councillor Pollentine also reported on his attendance at a recent Jurassic Coast meeting. He had reported the Town Council's intention to refurbish the Esplanade Shelters and hoped that financial assistance may become available for this project.

RESOLVED: That this be noted.

08:05/19.3 Parish Paths Partnership

Attached to the agenda was a copy of a letter submitted to the Planning Inspectorate by Councillor Dyson in his capacity as Chairman of P3.

RESOLVED: That this be noted.

08:05/20 LOCAL MAGISTRACY

Dr Norman Hughes OBE JP attended the meeting to offer a presentation on the work of local Magistrates and answer Members' questions.

RESOLVED: That Dr Hughes OBE JP be thanked for his full and informative presentation.

08:05/21 PORT ROYAL REGENERATION – PRESENTATION

The attached letter had been received from Janine Banks of South West Planning Consultancy, who wished to make a presentation to the Town Council and had asked the Town Clerk whether this would be welcomed.

RESOLVED: That whilst the Town Council appreciated the offer to meet with South West Planning Consultancy to receive a presentation, it was resolved that this would not be wise at this juncture. An unacceptable precedent would be created if presentations and discussions took place between potential developers and the Town Council and indeed the Council might well jeopardise any ability to comment at a later stage. The Town Council suggested that a presentation of the concept at a public meeting could be considered at which time individual members of the Council could attend, together with the general public and other interested parties.

**08:05/22 EAST DEVON DISTRICT COUNCIL'S
LOCAL DEVELOPMENT FRAMEWORK
STATEMENT OF COMMUNITY INVOLVEMENT
PRE-SUBMISSION DRAFT STATEMENT CONSULTATION
MARCH 2008**

At the last meeting of the Council (Min.No.08:04/10.2) it was agreed that the previously formed LDF Working Party consisting of Town Councillors who were not District Councillors would consider the above and reply to the consultation document on behalf of

the Town Council. Attached with the agenda was a copy of the Working Party report which was submitted to comply with the 9th May deadline.

RESOLVED: That this be noted and agreed.

**08:05/23 EAST DEVON GYPSY & TRAVELLER PLAN DOCUMENT
ISSUES AND OPTIONS REPORT**

A copy of the Gypsy and Traveller Development Plan Document – Issues and Options Report was available on www.eastdevon.gov.uk (follow the links .Planning>Local Development Framework>Gipsy and Traveller Issues and Options Report) Comments on this document were requested on or before 5pm Friday 13th June 2008.

RESOLVED: That a Town Council’s LDF Working Party meeting be held to discuss this item and report to the next meeting.

**08:05/24 THE WAY AHEAD – A STRATEGIC FRAMEWORK FOR
HEALTH & SOCIAL CARE DEVON COUNTY COUNCIL &
DEVON NHS PRIMARY CARE TRUST**

It was resolved at the April meeting that the above should be placed on an agenda for Members’ discussion. Copies were attached of the papers received together with details of the website.

RESOLVED: That this be noted.

**08:05/25 SIDMOUTH BEACH SAFTEY RISK ASSESSMENT AND BEACH
ACTIVITY ZONING**

East Devon District Council’s Beaches Task and Finish Forum was considering the managements of all the District Council owned beaches with regard to public safety and a risk assessment had been produced. Similarly consideration had been given to the zoning of the beaches to clarify which uses can be undertaken in specific areas. If implemented this would enable officers to more effectively control various uses that currently operate from/on beaches. The beach zoning map was tabled for Members information and Councillor Liverton clarified many of the aspects of the proposal.

RESOLVED: That the ‘Suggested Boat Area’, as shown hatched blue on the zoning map, (as attached) should be recommended to East Devon District Council for the parking of small boats, without winches.

It was considered that the District Council’s letter should have been more informative regarding potential boat parking.

Councillor Turner left the meeting prior to the following item.

08:05/26 LICENSING

In April the Chairman, Vice Chairman, Town Clerk and other Members attended an ‘Information Evening’ arranged by East Devon District Council on the Licensing Act 2003. This had been organised specifically for Parish and Town Councils and was well presented by officers of the Council. A letter of appreciation was sent to the District Council’s Chief Executive.

RESOLVED: That this be noted.

08:05/27 STREET CLEANSING

The attached letter was received from Mrs Howe of Harcombe Lane East requesting that this be placed before the Council.

RESOLVED: That the Town Council request that the street cleansing machine should visit Sidmouth more frequently, especially during dry weather. A copy of the District Council's reply to Mrs. Howe should be requested.

08:05/28 TRAFFIC MANAGEMENT GROUP

08:05/28.1 An item had been received for consideration by the Traffic Management Group regarding the removal of the drop down section of the footway outside the Manor Pavilion entrance.

RESOLVED: That this be noted.

08:05/28.2 The Chairman requested any items for the next agenda of the Traffic Management Group Meeting to be held on 17th June 2008.

RESOLVED: That this be noted.

08:05/29 GRANTS - LETTERS OF THANKS

Letters of thanks had been received from :-

- 2019 (Sidmouth) Squadron Air Training Corps
- Victim Support Devon
- Sidmouth Garden Club
- Apple Tree Pre-School
- Lymebourne & Arcot Park Social Club
- East Devon Citizens Advice Bureau

RESOLVED: That these be noted.

**08:05/30 CHOICE BASED LETTINGS SCHEME
NEW ADVERTISING AND BIDDING PROCESS**

The attached letter had been received from the District Council (for information).

RESOLVED: That this be noted.

08:05/31 END OF YEAR ACCOUNTS

The Council's Internal Auditor, Mr Michael J. Newman had visited the Council Offices and undertaken his Audit of the Council's account. Attached with the agenda was a copy of Mr Newman's letter, together with a statement of the Reserves Schedule and the final Statement of Accounts which had to be signed by the Chairman and the Town Clerk. Members were asked to note the statement on Page 3 as this would require completion prior to signing.

RESOLVED: That the Statement of Accounts be noted and agreed.

08:05/32 PUBLIC CONVENIENCES

Invoices had been received from East Devon District Council in respect of public convenience toilet maintenance for 07/08. The breakdown was as follows :-

Woolbrook/Long Park	£ 6,462.00
Three Cornered Plot/Triangle	£ 5,551.64
Sidford	£ 6,301.41
Sidbury	£ 3,231.09

This makes a total cost for maintenance of £21,546 + VAT.

It had been requested that invoices in respect of damage to Long Park and Sidbury be sent separately in order that the Town Council could monitor the amount of vandalism occurring.

Long Park Toilets

Roger Ugalde – Lights and Hand Drier	£ 441.90
Roger Ugalde – Electrical installation (vandalism)	£ 748.98
Legionella Testing	£ 56.42

Sidbury Toilets

Legionella Testing	£ 56.42
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This totals £1,303.72 which is within the £2,000 budget.

RESOLVED: That this be noted and agreed.

08:05/33 UNITARY LOCAL GOVERNMENT IN DEVON

East Devon District Council had sent a copy of the Council's concept for a possible future unitary local government structure in Devon as submitted to the Boundary Committee. The submission could be viewed at:

www.eastdevon.gov.uk/unitary_government_proposal_lowres.pdf.

RESOLVED: That this be noted.

08:05/34 CROSS PARTY INQUIRY INTO CHILDHOOD LEUKAEMIA AND POWER LINES

Enclosed with the agenda was a copy of a letter received from Dr Howard Stoute MP and on the reverse a letter from the Chief Executive of 'Children with Leukaemia'.

RESOLVED: That this be noted.

08:05/35 BLACKMORE GARDENS CONSERVATORY

In the absence of Councillor Turner this item was deferred to the June meeting.

RESOLVED: That this be noted.

08:05/36 LOCAL GOVERNMENT & PUBLIC INVOLVEMENT IN HEALTH ACT 2007

Members were asked to note that Section 70 of the new Act amended the 1972 Local Government Act with the result that the Chairman and Vice Chairman of a Parish or Town Council cannot be chosen from amongst members who had been co-opted. These office holders could only be members who had stood for election.

RESOLVED: That this be noted.

08:05/37 USE OF COUNCIL LAND

The following requests had been received:

Connaught Gardens

20 th June	2.00-9.00pm	1100 Anniversary of Church in Devon
22 nd June	2.30-4.30pm	Christadelphian Church (Hymn Singing)
21 st June and 2 nd Aug	5 – 10pm	West Country Theatre Company (As You Like It)
16 th June, 7 th July, 4 th August and 1 st September	7.15pm to approx 10pm	Exmouth Town Band

RESOLVED: That these be noted. Concerns were raised with regard to congestion issues for the performances on the 2nd and 4th August as these were during Folk Week.

08:05/38 APPOINTMENT OF INDEPENDENT MEMBERS TO THE POLICE AUTHORITY

The Police Authority was advertising for Independent Members to serve for a period of 4 years from 1st October 2008. Further information and an application form could be obtained by telephone 01392 268333 or by email to polauth@devonandcornwall.pnn.police.uk

RESOLVED: That this be noted.

08:5/39 DOCUMENTS AND/OR PERIODICALS

The following had been received and were available in the office:

- Devon County Council – Statement of Accounts 2006/07
- Devon Rural Transport Partnership – Winter Newsletter 2008
- DAPC – Newsletter May/June 2008
- East Devon Volunteer Support Agency – VIVA April 2008
- Sidmouth College – Voice Newsletter May 2008

RESOLVED: That these be noted.

08:05/41 QUESTIONS TO COUNTY & DISTRICT COUNCILLORS

The following question had been received:

To County Councillor Hughes from Councillor Mrs. Jolly

Q: The repairs to the gate post at the Station Road entrance to Knowle Drive were botched and fell down again shortly after. Streetscene have asked Devon County Council when they are going to do the repairs but so far this has not been done. As this situation is very hazardous especially to the dust carts and emergency vehicles, when can we expect lasting repairs to take place?

A: The repairs to the pillars had been carried out correctly but had then been damaged by heavy goods vehicles on a number of occasions; a further delay had been experienced whilst Devon County Council tried to obtain liability from the company believed to have caused the damage. South West Highways now hoped to start the repair work in the next three weeks.

PART 'B'

EXCLUSION OF THE PUBLIC AND PRESS

under the Public Bodies (Admission to Meetings) Act 1960
the public (including the press) be excluded from the meeting due to the
confidential nature of its contents.

08:05/42 WOOLLEY BEQUEST

Councillor Hughes made a verbal proposal for funds from the Woolley Bequest.

RESOLVED: That the Stowford Rise account be increased by £18,059 to bring the total sum to £20,000; this is to be taken from the Woolley Bequest.

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CHAIRMAN OF THE COUNCIL