

There were no Matters of Urgency brought forward by the Chairman.

As no questions had been received Standing Orders were not suspended for a
PUBLIC OPEN QUESTION TIME

08:10/5 DECLARATIONS OF INTEREST

There were no Declarations of Interest received.

08:10/6 MATTERS OF REPORT FROM THE CHAIRMAN

The Chairman's Diary (as attached) was circulated to Members at the meeting.

- The Chairman reported that the Town Clerk had met with representatives from South West Water/Pennon Group and solicitors Ford Simey at The Ham and it was hoped that a resolution may shortly be agreed. The Town Clerk would report to a future meeting of the Trustee.
- The Chairman reported that he and the Town Clerk had met with Steve Holdup of Torbay Display to agree this year's Christmas lighting display; Councillor Sullivan would discuss with traders in Temple Street whether they wished to arrange for lighting to be installed in Temple Street this year.

08:10/7 POLICE REPORT

A copy of the letter sent to the Home Secretary was attached to the agenda for Members information. The Town Clerk reported that Inspector Jim Gale had indicated that he would attend the November meeting of the Council. PC Steve Lemon presented the September Police Report (as attached). Superintendent Phil Kennedy also attended the meeting to provide information and answer Members questions regarding the organisational structure of the local Police force and report on potential increases to the staffing levels in Sidmouth.

08:10/8 COMMITTEE/WORKING PARTY REPORTS

08:10/8.1 Planning Committee Reports

The Chairman of the Planning Committee, Councillor C.F.A. Gibbings, presented the report of the Planning Committee meetings held on Wednesdays 27th August, 10th and 24th September 2008.

RESOLVED: That the Planning Report be noted and agreed.

08:10/9 REPORTS FROM MEMBERS WITH SPECIAL RESPONSIBILITIES

08:10/9.1 Finance Report

Member with Special Responsibility for Finance, Councillor Turner, presented the Finance Report for August 2008 and Interim Finance Report for September 2008.

RESOLVED: That the Finance Reports be noted and agreed.

08:10/10 STANDING ORDERS

It was resolved and agreed at the September meeting that:

- Standing Order 4.1 should be amended that Seven Members shall constitute a quorum (one third of the membership).
- Standing Order 21.7 should be amended in line with a quorum for Council in that a quorum of a Committee shall be one third of the membership

RESOLVED: That this be noted and agreed.

08:10/11 **ASSET TRANSFERS**

On the 25th September, the Chairman, Vice Chairman and the Town Clerk attended a meeting with Mr Mark Williams of East Devon District Council; a verbal report was given by the Chairman. (Attached to the agenda was a list of the potential asset transfers submitted by Councillors and under discussion). It was recommended that another special meeting of the Council be held once relevant information on costings was received from the District Council

RESOLVED: That a special meeting of the Council would be held on Monday 27th October to discuss this issue.

08:10/12 **INTERNAL AUDITOR**

A letter had been received in September from Mr Michael Newman tendering his resignation as the Town Council's Internal Auditor. A letter of acknowledgement and thanks was immediately sent to Mr Newman. Councillor Turner made enquiries regarding a possible replacement and Mr John Richardson's name was mentioned. Mr Richardson had subsequently visited the office and agreed to undertake the role.

RESOLVED: That Mr. Richardson be accepted as Internal Auditor for the Town Council. Mr. Newman's letter of resignation to be read out in Part B.

08:10/13 **SAND BOX**

The current wooden sand box had deteriorated and removed following the enclosure of the open area in the Council yard. Following enquiries regarding a replacement the Council was asked to consider the purchase of a plastic bunker (as picture attached) which would be a more robust solution and would fit under the new staircase to the bandroom. The quoted cost would be £199.75 plus delivery £15 plus VAT.

RESOLVED: That a plastic bunker be ordered at a total cost of £214.75.

08:10/14 **ANNIVERSARY GIFT FOR LE LOCLE**

The Council had been asked by the Twinning Circle whether they wished to purchase a special gift to mark next year's celebrations.

RESOLVED: That £200 be included in next year's budget for the purchase of a suitable anniversary gift for Le Locle.

08:10/15 **DOG HYGIENE BINS**

At the August meeting (Min. No. 08:08/16) discussion took place on the possible provision of dog hygiene bins at the entrance to The Byes near the Hunters Moon Hotel and also at the Sidbury Millennium field. Enquiries had been made and the Town Clerk reported that the cost of a hygiene bin was a maximum of £150 and the annual service charge involving three visits per week was currently £150 per annum. Councillor Reed reported that the Sid Vale Association had offered to purchase the dog bin near the Hunters Moon Hotel and the Sidbury Millennium Committee had agreed to purchase the dog bin for Sidbury.

RESOLVED: That £300 be included in next year's budget for the annual service charge for the two additional dog bins.

08:10/16 **THE MAKING AND ENFORCEMENT OF BYELAWS**

Following the publication of the Communities in Control White Paper in July a consultation document had been received inviting views on the proposed new procedure which would enable authorities to make certain byelaws without the need for scrutiny by the Secretary of State. Comments were invited on the document by Thursday 20th November.

RESOLVED: That a Working Party, consisting of the Chairman, Vice Chairman, Councillors Mrs. Jolly and Pollentine be set up to review the consultation document and report back to the next Council meeting.

08:10/17 **PARKING STRATEGY FOR SIDMOUTH – CLLR. DYSON**

Attached to the agenda was a parking strategy which was submitted by Councillor Dyson for consideration and discussion.

RESOLVED: That Councillor Dyson, as an individual councillor and not as a representative of the Town Council, should contact District Council Portfolio Holder Councillor Halse to discuss his proposal and report back to a future meeting.

08:10/18 **TRAFFIC MANAGEMENT GROUP**

There were no items brought forward for the agenda of the next Traffic Management Group Meeting to be held on 28th October 2008.

RESOLVED: That this be noted.

08:10/19 **ROAD CLOSURE ORDERS**

- Road past Wynards Farm, Sidmouth (between A3052 Trow Farm and Salcombe Regis Memorial) – From Monday 20th to Friday 31st October 2008 to enable DCC Highway patching and restoration works.
- Fore Street and Chapel Street, Sidbury (A375 from just south of Hillside to just north of Orchardside) – From Monday 13th to Friday 31st October 2008 to enable DCC Highway works.

RESOLVED: That these be noted.

08:10/20 **DOCUMENTS AND/OR PERIODICALS**

The following had been received and were available in the office:

- Devon NHS Primary Care Trust – Annual Report and Summary Financial Statements 2007/08
- East Devon District Council – Council news round-up July/August 2008
- The Tree Council – Tree News Autumn/Winter 2008

RESOLVED: That these be noted.

08:10/21 **QUESTIONS TO COUNTY & DISTRICT COUNCILLORS**

There were no questions asked at this meeting.

PART 'B'

EXCLUSION OF THE PUBLIC AND PRESS

under the Public Bodies (Admission to Meetings) Act 1960
the public (including the press) be excluded from the meeting due to the
confidential nature of its contents.

Prior to the following item the Chairman read out a letter received from Hugo Swire MP giving his position on the proposed local boundary re-organisation.

08:10/22 **PERSONNEL COMMITTEE REPORT**

The Chairman of the Council presented a report (attached for Members only).

RESOLVED: That the recruitment of a Deputy Clerk would be reviewed by the full Council following the conclusion of the Boundary Commission review. Next year's budget to include all relevant costings to employ a full time Deputy Clerk.

08:10/12 INTERNAL AUDITOR

The Town Clerk read out Mr. Newman's letter tendering his as the Town Council's Internal Auditor.

Following the meeting the Chairman asked Members to consider the date and venue for the forthcoming Council Christmas Dinner

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CHAIRMAN OF THE COUNCIL