

**MINUTES**  
**OF THE**  
**MEETING OF**  
**SIDMOUTH TOWN COUNCIL**  
**HELD ON**  
**MONDAY 3<sup>RD</sup> NOVEMBER 2008**  
**AT 6.30 PM**  
**WOOLCOMBE HOUSE**  
**SIDMOUTH, DEVON**

Members Present:

Sidmouth North	Councillor Mrs. S. Carr Councillor S. Hughes Councillor P. Sullivan	(Vice-Chairman)
Sidmouth South	Councillor J.G.T. Dyson Councillor C.F.A. Gibbings Councillor Mrs. M. Jolly	
Sidmouth East	Councillor Mrs. F.I. Newth Councillor S.P. Pollentine	
Sidmouth West	Councillor Mrs. A.E. Liverton Councillor G.K. Liverton Councillor C.H. Wale	
Primley	Councillor T.J. Cox	(Chairman)
Sidford	Councillor S.J. Brokenshire Councillor I.J. McKenzie-Edwards	
Sidbury	Councillor J.W. Hollick	
Salcombe Regis	Councillor A.W.J. Reed	

**08:11/1      PRAYERS**

Prayers were taken by the Reverend Prebendary David James.

**08:11/2      APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Mrs. C.E. Drew, Mrs. L.W.A. Kelly, and J. Turner.

**08:11/3      MINUTES**

The Minutes of the Town Council meetings held on Monday 6<sup>th</sup> October 2008 were received and signed as a true and accurate record.

**08:11/4      MATTERS OF URGENCY**

The Chairman proposed that item 08:11/10 be taken in Part B to allow for full discussion.

As no questions had been received Standing Orders were not suspended for a  
**PUBLIC OPEN QUESTION TIME**

**08:11/5      DECLARATIONS OF INTEREST**

Declarations of Interest were received as follows:

08:11/13	Councillor S. Hughes	Member of East Devon District Council
08:11/13	Councillor C.F.A. Gibbings	Member of East Devon District Council
08:11/13	Councillor Mrs. F.I. Newth	Member of East Devon District Council
08:11/13	Councillor Mrs. A.E. Liverton	Member of East Devon District Council
08:11/13	Councillor G.K. Liverton	Member of East Devon District Council
08:11/13	Councillor A.W.J. Reed	Member of East Devon District Council

**08:11/6      MATTERS OF REPORT FROM THE CHAIRMAN**

- The Chairman reported that he and others had attended the Sidmouth in Bloom award ceremony held at Knowle.
- The Chairman read a report from Mark Gerry outlining the sessions that had been carried out at the Manstone Youth Centre using the additional funding given by the Town Council.
- The Chairman reminded Members that they should meet at the Museum between 10am and 10.30am on Sunday 9<sup>th</sup> November prior to the Remembrance Day Service.
- The Christmas Lights switch-on would be held in the Market Square at 5.30pm on Friday 14<sup>th</sup> November 2008.
- The Chairman reported that he would be attending the MSC Napoli hearing at County Hall on Thursday 6<sup>th</sup> November 2008.
- The Chairman had received a questionnaire from East Devon District Council with regard to street trading on The Esplanade during Folk Week and asked Members for their views. It was considered that this had worked well during the summer months and this should be reported to the District Council.
- Councillor Liverton reported that he, together with Councillor Mrs. Liverton, had visited former Councillor Alan Pascoe in Cyprus and he sent his good wishes to all Sidmouth Town Councillors.

**08:11/7      POLICE REPORT**

PC Steve Lemon presented the October Police Report (as attached); Inspector Jim Gale also attended the meeting.

**RESOLVED:** That a letter be sent to the District Council regarding the large number of cars with 'For Sale' signs left parked on Sidmouth roads; it was understood that at a Task and Finish Forum it had been proposed that this should become part of the Community Officers role.

**08:11/8      COMMITTEE/WORKING PARTY REPORTS**

08:11/8.1      Planning Committee Reports

The Chairman of the Planning Committee, Councillor C.F.A. Gibbings, presented the reports of the Planning Committee meetings held on Wednesdays 8<sup>th</sup> and 22<sup>nd</sup> October 2008.

**RESOLVED:** That the Planning Reports be noted and agreed.

**08:11/9      REPORTS FROM MEMBERS WITH SPECIAL**

## **RESPONSIBILITIES**

### 08:11/9.1 Finance Report

In the absence of Councillor Turner, the Town Clerk presented the Finance Report for September 2008 and Interim Finance Report for October 2008.

**RESOLVED:** That the Finance Reports be noted and agreed.

### 08:11/9.2 Youth Council

Councillor Mrs. Liverton reported that the Youth Initiative had funded the purchase of 'hoody' sweatshirts for the members of the Youth Council to give them a corporate image.

**RESOLVED:** That this be noted.

## 08:11/11 **THE MAKING AND ENFORCEMENT OF BYELAWS**

Following the publication of the Communities in Control White Paper in July a consultation document had been received inviting views on the proposed new procedure which would enable authorities to make certain byelaws without the need for scrutiny by the Secretary of State. Comments were invited on the document by Thursday 20<sup>th</sup> November. At the October meeting it was resolved that a Working Party, consisting of the Chairman, Vice Chairman, Councillors Mrs. Jolly and Pollentine be set up to review the consultation document and report back to this meeting; Mrs. Jolly asked that it be noted that she had been unable to attend the Working Party due to a prior engagement.

Councillor Cox reported that the Working Party had agreed with 8 of the 9 proposals within the consultation document; it was felt that it was inappropriate to comment since the issue was outside the Town Council's remit or responsibility. The Chairman asked Members permission to respond in accordance with the Working Party's findings.

**RESOLVED:** That this be noted and agreed.

## 08:11/12 **TRAFFIC MANAGEMENT**

08:11/12.1 Councillor Hughes had written to the Chairman reporting that it was intended to convene a round table meeting to discuss a traffic management plan for Sidmouth that could be submitted to the County Council for inclusion in the county wide 2012 LTP Local Transport Plan. Councillor Hughes wrote that the Council was invited to nominate two people to attend this meeting with the view to discuss and formulate a submission that could be acceptable to all interested parties to the County Council. The initial meeting would be held at 2.30pm on Thursday 20<sup>th</sup> November 2008 at the Royal York & Faulkner Hotel.

**RESOLVED:** That Councillors Sullivan and Dyson would attend this meeting and report back to the December Council meeting.

08:11/12.2 Members were invited to put forward items for the next Traffic Management Group meeting:

- Councillor Liverton asked that the resurfacing work at Sidbury Hill be brought forward from 2011.
- Councillor Mrs Jolly asked that safety mirrors be reinstalled at the Peaslands/Station Road junction. – Councillors Hughes and Liverton would investigate and deal with this issue at the District Council.
- Councillor Mrs. Liverton asked about parking on Temple Street at the junction with Winslade Road – Councillor Hughes reported that this is within a Traffic Order currently being drawn up.

- Councillor Dyson asked about issues in Manor Road – Councillor Hughes reported that minutes of the last Traffic & Management Working Party would be presented to the next Council meeting when Manor Road would be discussed in detail.
- Councillor Hollick asked about a potential one-way system between All Saints Road and Blackmore Drive – Councillor Hughes reported that this issue could be raised at the Traffic Management Plan meeting for inclusion in the Local Transport Plan.

**RESOLVED:** That this be noted.

*Councillors C.F.A. Gibbings, S. Hughes, Mrs. A.E. Liverton, G.K. Liverton, Mrs. F.I. Newth and A.W.J. Reed left the chamber for the following item.*

**08:11/13      DEMOCRATIC REPRESENTATION**

The Chairman requested that the Council authorise him writing to the Ombudsman et al to complain of the lack of full democratic representation on the issue of The Dove adult amusement centre.

**RESOLVED:** That letters be sent to Hugo Swire MP, the relevant Government Minister and the District Council to complain that other bodies and associations were permitted to comment but not the elected corporate body of Sidmouth Town Council.

**08:11/14      ESPLANADE SHELTERS WORKING PARTY**

Reports from the meetings held on the 27<sup>th</sup> August, 9<sup>th</sup> September and 7<sup>th</sup> October 2008 were tabled at the meeting for Members information.

**RESOLVED:** That these be noted.

**08:11/15      PARISH LENGTHSMAN**

Devon County Council had supplied the Parish Lengthsman's programme for October 08 to March 09. The lengthsman would be in this area from 10<sup>th</sup> November until 1<sup>st</sup> December 2008 and again from 19<sup>th</sup> March until 12<sup>th</sup> April 2009. Members were advised that if they were aware of any issues which needed assistance to contact the Support Team on 01392 385080 or by email [castarcahm@devon.gov.uk](mailto:castarcahm@devon.gov.uk).

**RESOLVED:** That this be noted.

**08:11/16      2009 / 2010 MEETING DATES**

Attached to the agenda was a draft schedule of proposed meeting dates for approval.

**RESOLVED:** That these be considered and approved/amended at the next Council meeting.

**08:11/17      OFFICE CLOSING DATES**

The Town Clerk reported that the Town Council offices would be closed for Christmas from Wednesday 24<sup>th</sup> December 2008 to Friday 2<sup>nd</sup> January 2009 inclusive.

**RESOLVED:** That this be noted and agreed.

**08:11/18      ROAD CLOSURE ORDERS**

The following Road Closure Orders had been received:

- Monday 13<sup>th</sup> October to Friday 5<sup>th</sup> December 2008 – Footpath 53, Sidmouth from Primley Gardens to Byes Close to enable DCC footway works
- Monday 3<sup>rd</sup> to 5<sup>th</sup> November 2008 – Balfours, Sidmouth to enable utility work.
- Wednesday 12<sup>th</sup> to Sunday 16<sup>th</sup> November 2008 – B3175 Fore Street, Sidmouth from junction with The Esplanade to the junction with New Street to enable utility works on behalf of South West Water
- Thursday 13<sup>th</sup> November to Friday 5<sup>th</sup> December 2008 – Footpath 155, Sidmouth from Primley Gardens to Fortescue to enable DCC Highway Works
- Monday 17<sup>th</sup> to Friday 21<sup>st</sup> November 2008 – B3175 Fore Street, Sidmouth from junction of Russell Street to York Street to enable DCC Highway Works
- Friday 21<sup>st</sup> to Tuesday 25<sup>th</sup> November 2008 – Balfours, Sidmouth to enable utility works on behalf of South West Water
- Thursday 20<sup>th</sup> November to Wednesday 3<sup>rd</sup> December 2008 – Greenhead, Sidbury between Fore Street and Ottery Lane to enable DCC Highway Works
- Road Traffic Regulation Act 1984 – Section 23 – Pedestrian Crossings – Puffin Crossing at High Street, Sidmouth – The above proposal was advertised in the Sidmouth Herald on 31<sup>st</sup> October 2008.

**RESOLVED:** That these be noted.

**08:11/19      DOCUMENTS AND/OR PERIODICALS**

The following had been received and were available in the office:

- Devon County Council – DCC response to the Boundary Committee’s “Draft proposal for unitary local government in Devon” September 2008

**RESOLVED:** That this be noted.

**08:11/20      QUESTIONS TO COUNTY & DISTRICT COUNCILLORS**

There were no questions asked at this meeting.

## **PART ‘B’**

### **EXCLUSION OF THE PUBLIC AND PRESS**

**under the Public Bodies (Admission to Meetings) Act 1960  
the public (including the press) be excluded from the meeting due to the  
confidential nature of its contents.**

**08:11/10      WOOLCOMBE HOUSE**

Mr. Oliver Salter from Challice Architects attended the meeting to present a report on the final figures for the refurbishment of Woolcombe House.

**RESOLVED:** That Challice Architects report be accepted with the increased cost to Rok of £5,726 over the original contract cost of £200,274.

**08:11/21      HOPPER BUS**

Councillor Dyson presented a report outlining the likely finances for this year’s service; this showed a potential loss of approximately £4,700.

**RESOLVED:** That £1,500 be taken from Earmarked Reserves held for the Jurassic Shuttle bus – it was considered that this was no longer required. The remaining £3,200 be taken from balances.

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CHAIRMAN OF THE COUNCIL