

MINUTES
OF THE
MEETING OF
SIDMOUTH TOWN COUNCIL
HELD ON
MONDAY 6TH APRIL 2009
AT 6.30 PM
WOOLCOMBE HOUSE
SIDMOUTH, DEVON

Members Present:

Sidmouth North	Councillor Mrs. S. Carr Councillor S. Hughes Councillor P. Sullivan	(Vice-Chairman)
Sidmouth South	Councillor J.G.T. Dyson Councillor C.F.A. Gibbings Councillor Mrs. M. Jolly	
Sidmouth East	Councillor Mrs. F.I. Newth Councillor S.P. Pollentine	
Sidmouth West	Councillor Mrs. A.E. Liverton Councillor G.K. Liverton	
Primley	Councillor T.J. Cox Councillor J. Turner	(Chairman)
Sidford	Councillor S.J. Brokenshire Councillor I.J. McKenzie-Edwards	
Sidbury	Councillor Mrs. C.E. Drew Councillor J.W. Hollick	
Salcombe Regis	Councillor Mrs. L.W.A. Kelly Councillor A.W.J. Reed	

09:04/01 PRAYERS

Prayers were taken by the Reverend Dave Brown.

09:04/02 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor C.H. Wale.

09:04/03 MINUTES

The Minutes of the Town Council meeting held on Mondays 2nd March 2009 were received and signed as a true and accurate record.

09:04/04 MATTERS OF URGENCY

There were no matters of urgency brought forward by the Chairman.

As no questions had been received Standing Orders were not suspended for a
PUBLIC OPEN QUESTION TIME

09:04/05 DECLARATIONS OF INTEREST

Declarations of Interest were received as follows:

09:04/7 Councillor S.P. Pollentine – Personal – Shop owner and uses loading bays
09:04/14 Councillor G.K. Liverton – Personal – District Council Portfolio Holder
09:04/20 Councillor J.G.T. Dyson – Personal – Manor Road resident
09:04/20 Councillor G.K. Liverton – Personal – Church Member
09:04/20 Councillor Mrs. A.E. Liverton – Personal – Church Member

09:04/06 MATTERS OF REPORT FROM THE CHAIRMAN

- The Chairman's Diary (as attached) was circulated to Members at the meeting.
- The Chairman read out a letter received from Jean Mason, inviting Members to attend an Easter Bonnet Parade and Competition to be held on Saturday 11th April at noon in the new hall of Payhembury.

09:04/07 POLICE REPORT

The Police report for February 2009 had not been received. PC Steve Lemon had presented the Annual Police Report to the Annual Town Assembly on Thursday 2nd April 2009.

09:04/08 COMMITTEE/WORKING PARTY REPORTS

09:04/08.1 Planning Committee Reports

The Chairman of the Planning Committee, Councillor C.F.A. Gibbings, presented the reports of the Planning Committee meetings held on Wednesdays 4th and 18th March 2009. Councillor Gibbings reported that he had made a Chairman's consent for tree 6 which had been deferred at Cedar Shade due to the short time scale. He confirmed that that full landscaping report had been requested from EDDC.

RESOLVED: That the Planning Reports and Chairman's consent be noted and agreed.

09:04/08.2 Tourism & Publicity Committee Report

The Chairman of the Tourism & Publicity Committee, Councillor S. Pollentine, presented the report of the Tourism & Publicity Committee meeting held on Monday 9th March 2009.

RESOLVED: That the Tourism & Publicity Report be noted and agreed.

09:04/09 REPORTS FROM MEMBERS WITH SPECIAL RESPONSIBILITIES

09:04/09.1 Finance Report

Member with Special Responsibility for Finance, Councillor Turner, presented the Finance Report for February and Interim Finance Report for March 2009.

RESOLVED: That the Finance Reports be noted and agreed.

09:04/09.2 Parish Paths Partnership - P3

Councillor Dyson gave a verbal report on various P3 works and finance; a grant of £2,200 had been received from Devon County Council for the forthcoming financial year.

RESOLVED: That this be noted.

09:04/09.3 Jurassic Coast Forum

Councillor Pollentine gave a verbal report of the recent meeting of the Jurassic Coast Forum; a full report could be viewed on-line for Members information. The next meeting would be held in May.

RESOLVED: That this be noted.

09:04/09.4 DAPC

Councillor Pollentine reported that the Boundary Commission Committee would be in Exeter on 22nd and 23rd May and the DAPC County Committee would be meeting with the Boundary Commission on one of those days.

RESOLVED: That this be noted.

09:04/09.5 Sidmouth Hopper Bus

Councillor Dyson reported that the Hopper Bus Working Party was in the process of raising funding for this year's service and had received £2,500 from the Trust monies held by the Sid Vale Association. Two Members of the Sid Vale Association, Alan Darrant and Brian Black, had also joined the Working Party. It was anticipated that this year's Hopper Bus would run from 1st June to 30th September.

RESOLVED: That this be noted.

09:04/09.6 Fire Beacon Nature Reserve

Councillor McKenzie-Edwards reported that the horse gate at Fire Beacon had been badly damaged; Toby Taylor of the RSPB had carried out emergency repairs. The gate may need to be replaced and it was suggested that lockable bollards might be considered to obstruct vehicular access.

RESOLVED: That a Working Party be set up to consider this issue and report back to the next meeting; Working Party members to be Councillors McKenzie-Edwards, Brokenshire and Hollick. A meeting to be arranged with a representative of the Fire Brigade, horse riders from the P3 committee and Toby Taylor RSPB.

09:04/10 LIGHT ON BANDROOM WALL

Councillor Hughes proposed that a light be provided to light the steps leading down to the Byes adjacent to the bandroom; this could be located on the wall of the bandroom. A PIR would save electricity as it would only illuminate when the steps were in use. The Town Clerk reported that the electricity supply to the Band headquarters was metered separately from Woolcombe House and was paid for by the band.

RESOLVED: That this be deferred so that Councillor Hughes could discuss with the County Council whether it was possible to change the nearby street light to a double headed light so that it could illuminate the steps.

09:04/11 BOUNDARY COMMITTEE DOCUMENTATION

09:04/11.1 A letter together with a Summary Report (as attached) had been received from the Boundary Committee for England outlining the current position of the Structural Review of Devon. Consultation period ends on 14th May 2009.

The full report could be accessed via the website at: www.electoralcommission.org.uk/boundary-reviews/all-reviews/south-west/devon/devon-structural-review

RESOLVED: That a letter be sent to the Boundary Committee reporting that Sidmouth Town Council favoured retaining the status-quo.

09:04/11.2 Lesley Smith, DAPC County Secretary, had written to advise that following the issue of the above the DAPC will be holding a special County Committee meeting. This meeting would be held after Easter and it would be helpful if a copy of the Town Council's comments could be sent to them so that this could be incorporated in the DAPC's response.

RESOLVED: That this be noted and agreed.

09:04/12 DAPC COUNTY COMMITTEE

Sidmouth Town Council was invited to select up to two candidates in the ballot to fill a casual vacancy of the DAPC County Committee; this must be returned by Friday 24th April 2009. Details of those standing were available in the office and would be reported at the meeting. Copies of candidates CVs were emailed under separate cover to Members for information only.

RESOLVED: That no further action be taken; Members felt unable to vote for people who they did not know.

09:04/13 EASTERN TOWN REDEVELOPMENT

Following the last meeting the Town Clerk had written, as requested, to the Leader of East Devon District Council regarding comments made that the District Council were actively seeking a purchaser for the land at The Ham/ Port Royal site. A copy of the Town Clerk's letter, together with a reply received from the District Council's Chief Executive, Mark Williams, was attached to the agenda for Members information.

RESOLVED: That this be noted.

09:04/14 JURASSIC COAST CRUISES

East Devon District Council had advised that Stuart Line had re-applied for the concession to pick up and drop off passengers for the Jurassic Coast Cruises from Sidmouth Town beach for the 2009 season; Sidmouth Town Council was asked for its comments regarding this request.

RESOLVED: That this be noted and agreed.

09:04/15 RISK ASSESSMENT

Attached with the agenda was a copy of the current Risk Assessment and Management Report which had been updated for recent changes to procedures. The Audit Commission had indicated that an amended version for 2009 should be sent to the District Auditor with the Annual Return. Members were asked to review the attached Risk Assessment for any further necessary amendments.

RESOLVED: That the Risk Assessment be updated to include the following:

- (i) Hopper Bus Committees, or any other Committee with authority to raise and spend money on behalf of the Town Council must not commit expenditure over income.
- (ii) Costs for potential Planning Appeals with regard to trees and signs should be included in the Town Council's budget.
- (iii) All Members should attend Planning Process training to reduce risks to the Town Council of decisions that could be appealed.

09:04/16 DATA PROTECTION ACT 1998 – CONFIRMATION OF RENEWAL

The Town Clerk had received confirmation of the Town Council's register entry for the Data Protection Act 1998 which would run until 25th February 2010.

RESOLVED: That this be noted.

09:04/17 TRAFFIC MANAGEMENT GROUP

Members were invited to put forward items for the next Traffic Management Group meeting:

- Poor parking by Disabled Badge holders not being controlled by the Civil Enforcement Officers.
- County Council Parking Permits being photocopied.
- One-way system from Blackmore Drive to All Saints junction.

RESOLVED: That these be noted.

09:04/18 GRANTS – LETTERS OF THANKS

Letters of thanks had been received from:-

- 2019 (Sidmouth) Squadron Air Cadets
- Sid Vale Swimming Club
- Kennaway House (*Kennaway House was having an official reopening on Saturday 4th July. There would be a short ceremony at 3.00pm followed by various celebrations. Formal invitations would follow, but the Chairman wished Members to be able to put this date in their diaries*)
- Sidford Playgroup
- Sidmouth Musical Comedy Society
- Sidmouth Daycare Nursery

RESOLVED: That these be noted.

09:04/19 ROAD CLOSURE ORDERS

The following Road Closure Orders had been received:

- Byes Lane, Sidford, Sidmouth – Thursday 23rd to Friday 24th April 2009 – to enable utility works.
- Salcombe Hill Road from its junction with Alma Lane to the Thorn Tree at Salcombe Regis and all of the lane running from Dunscombe Manor Farm Caravan Park to its junction with Salcombe Hill Road – Thursday 28th May 2009 from 12 noon until 5.00pm. – Salcombe Regis Country Fair.

RESOLVED: That these be noted.

**09:04/20 DEVON COUNTY COUNCIL
NO WAITING AND NO LOADING RESTRICTIONS**

Devon County Council had forwarded details of the following Amendment Orders:

- No waiting at any time on specified lengths of Arcot Road, Fore Street, Glebelands, Temple Street. (See plans attached)

RESOLVED: That these be noted and agreed.

- No waiting 10am-6pm on specified lengths of Manor Road, Vicarage Road, Woolbrook Road. (See plans attached)

RESOLVED: That Vicarage Road and Woolbrook Road be noted and agreed. The suggested restrictions for Manor Road were not agreed as it was considered they would adversely affect businesses whose employees needed parking especially in winter, therefore, the seasonal restrictions should remain.

- No loading at any time on specified lengths of Fore Street, High Street, The Triangle. (See plans attached)

RESOLVED: That these be noted and agreed.

09:04/21 EAST DEVON & BLACKDOWN HILLS AONB

A copy of the East Devon & Blackdown Hills AONB – Landscape Character Assessment & Management Guidelines had been received and was available for Members inspection. This could also be viewed at <http://www.eastdevon.gov.uk/planning-landscape> character assessment

The covering letter stated that the District Council would like the LCA&MG to be widely used and for that reason would be interested to know if it was felt that Parish/Town Councils might benefit from attending a seminar on how to access and use the LCA&MG in the near future.

RESOLVED: That this be noted.

09:04/22 BRITAIN IN BLOOM COMPETITION

Councillors Hollick and Mrs. Jolly gave verbal reports of the Sidmouth in Bloom meetings held on 19th and 30th March respectively. It was reported that the Sidmouth in Bloom Committee had agreed not to ask the Council to submit an entry into the Britain in Bloom competition for 2009. This was primarily due to recent alterations in the criteria and also to allow the Committee to reform after the loss of several key members.

RESOLVED: That Sidmouth Town Council do not submit an entry for Britain in Bloom for 2009.

09:04/23 MOTOR CYCLE RALLY

East Devon District Council had received a request to hold a vintage motor cycle rally in Sidmouth on the 19th May. This would involve up to 100 vintage motor cycles on The Esplanade for one or two hours. The organisers reported that they intended to liaise with Mr Tom Griffiths in order that they would not compromise the deck chair concession. They would also accept any liability should there be oil spillage.

RESOLVED: That these be noted and agreed.

09:04/24 DOCUMENTS AND/OR PERIODICALS

The following had been received and were available in the office:

- Community Council of Devon – Village Green March 2009
- Devon Association of Parish Councils – Newsletter Mar/Apr 2009
- Royal Devon & Exeter NHS – RD&Express Newsletter February 2009
- Senior Council for Devon – Newsletter March 2009
- Sidmouth Herald & Exmouth Journal – Go Green 2009
- Devon County Council – Devontalk Spring 2009
- Animal Aid – Compassionate Charter
- RHS Britain in Bloom – Bloom Review Spring 2009
- Community Council of Devon – Parish Planning Drop in Surgery – Friday 24th April Cullompton Town Hall.
- Senior Council for Devon – Issue No. 2 – March 2009
- Tree Council – Tree News Spring/Summer 2009

RESOLVED: That these be noted.

09:04/25 **QUESTIONS TO COUNTY & DISTRICT COUNCILLORS**

There were no questions raised at this meeting.

PART 'B'

EXCLUSION OF THE PUBLIC AND PRESS

**under the Public Bodies (Admission to Meetings) Act 1960
the public (including the press) be excluded from the meeting due to the
confidential nature of its contents.**

09:04/26 **STOWFORD RISE COMMUNITY CENTRE**

A letter received from East Devon District Council had been attached to the agenda. Councillor Hughes gave a report.

RESOLVED: That Councillor Turner represent the Town Council on the Stowford Rise Community Centre Management Steering Group.

09:04/27 **SIDMOUTH PLAQUE**

The Chairman of the Council recommended that a Sidmouth plaque should be awarded to John Govier when he stood down as Chairman of Sidmouth in Bloom in recognition of his hard work on behalf of Sidmouth.

RESOLVED: That the Council agreed that John Govier would be invited to the Annual Town meeting to be presented with a Sidmouth Plaque.

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CHAIRMAN OF THE COUNCIL