

**MINUTES**  
**OF THE**  
**MEETING OF**  
**SIDMOUTH TOWN COUNCIL**  
**HELD ON**  
**MONDAY 2<sup>ND</sup> NOVEMBER 2009**  
**AT 6.30 PM**  
**WOOLCOMBE HOUSE**  
**SIDMOUTH, DEVON**

Members Present:

Sidmouth North	Councillor Mrs. S. Carr Councillor S. Hughes Councillor P. Sullivan	(Vice-Chairman) (Chairman)
Sidmouth South	Councillor J.G.T. Dyson Councillor Mrs. M. Jolly	
Sidmouth East	Councillor Mrs. F.I. Newth	
Sidmouth West	Councillor Mrs. A.E. Liverton Councillor C.H. Wale	
Sidford	Councillor I.J. McKenzie-Edwards	
Sidbury	Councillor J.W. Hollick	
Salcombe Regis	Councillor A.W.J. Reed	

**09:11/1      PRAYERS**

Prayers were taken by Father Danny Longland.

**09:11/2      APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors S.J. Brokenshire, Mrs. C.E. Drew, Dr. D.S. Fung, C.F.A. Gibbings Mrs. L.W.A. Kelly, G.K. Liverton, S.P. Pollentine and J. Turner

**09:11/3      MINUTES**

The Minutes of the Town Council meetings held on Monday 5<sup>th</sup> October 2009 were received and signed as a true and accurate record.

**09:11/4      MATTERS OF URGENCY**

There were no matters of urgency brought forward by the Chairman.

As no questions had been received Standing Orders were not suspended for a <b>PUBLIC OPEN QUESTION TIME</b>
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**09:11/5      DECLARATIONS OF INTEREST**

Declarations of Interest were received as follows:

09:11/21	Councillor Hughes	Member of Devon County Council
09:11/21	Councillor Mrs. Newth	EDDC Sidmouth Locality Health Team

**09:11/6      MATTERS OF REPORT FROM THE CHAIRMAN**

The Chairman's Diary (as attached) was circulated to Members at the meeting and the Chairman reported the following:

- A follow up conference for Parish & Town Councils entitled Empowering Communities in Devon would be held on Wednesday 25<sup>th</sup> November from 10am to 2pm at the Kenn Centre.
- Members were reminded that the Christmas Lights Switch-On would be held in the Market Square on Saturday 14<sup>th</sup> November at 5pm.
- There would be a Part B item added to the end of the meeting.

**09:11/7      POLICE REPORT**

PC Steve Lemon presented the Police Report for October.

**09:11/8      COMMITTEE/WORKING PARTY REPORTS**

09:11/8.1      Planning Committee Reports

The Chairman of the Planning Committee, Councillor McKenzie-Edwards, presented the reports of the Planning Committee meetings held on Wednesdays 7<sup>th</sup> and 21<sup>st</sup> October 2009.

**RESOLVED:** That the Planning Reports be noted and agreed.

**09:11/9      REPORTS FROM MEMBERS WITH SPECIAL RESPONSIBILITIES**

09:11/9.1      Finance Report

In the absence of Councillor Turner, the Town Clerk presented the Finance Report for September and the Interim Report for October 2009.

**RESOLVED:** That the Finance Reports be noted and agreed.

09:11/9.2      Alma Lane Field

The Town Clerk read a report received from Councillor Mrs. Kelly which explained the arrangements she had made for grass cutting in Alma Field this year. This had been carried out at a cost of £60.

**RESOLVED:** That this be noted and agreed.

09:11/9.3      Sidmouth in Bloom

Councillor Mrs. Jolly gave a verbal report of the Sidmouth in Bloom awards ceremony; giving special thanks to the Chairman, the Town Clerk and Di Bowerman from the Sidmouth Herald.

**RESOLVED:** That this be noted.

**09:11/10      ANNUAL MEETING OF TOWN COUNCILS AT KNOWLE**

The Town Clerk gave a verbal report of the Annual Meeting of Town Councils with the District Council.

**RESOLVED:** That this be noted.

**09:11/11      NORMAN LOCKYER OBSERVATORY**

Mr. David Strange of the Norman Lockyer Observatory had contacted the Chairman to report that between 100 and 120 visitors from the British Astronomical Association would be visiting Sidmouth in September 2010. Mr. Strange had asked whether the Town Council wished to host a drinks reception for the guests; a suggested date was Friday 3<sup>rd</sup> September 2010.

**RESOLVED:** That a reception should be held in conjunction with the District Council.

**09:11/12      SEAFRONT AMENITY BUILDING**

The architect confirmed that the refurbishment of the centre shelter had been completed and the final account had been agreed. The accepted contract figure was £37,418.88 and the final cost was £39,542.18; the increase was mainly due to the cost of the stainless steel Wallgate hand washer/dryer and the 'vandal proof' stainless steel WC. The contractor had supplied and fitted the stainless steel baby-changing unit free of charge to compensate for the late completion of the scheme.

**RESOLVED:** (i) That the architects report be noted.

(ii) Members would be invited to visit the completed building and there would be a formal opening in the spring.

(iii) As the door opens outwards, two floral planters would be placed either side of the door to protect pedestrians.

**09:11/13      BRITISH TELECOM – ADOPT A TELEPHONE KIOSK**

Sidmouth Town Council had been invited to consider adopting local red telephone kiosks for £1 each. British Telecom would remove the telephony and the ownership of the kiosk structure would be transferred to the Town Council. The payphones had little usage in the last 12 months which showed that they were not required by the community as a means of communication. Kiosks that were being offered were as follows:

	Number of calls in 12 months
• Burnt Oak, Sidbury, Sidmouth, EX10 0RB	9
• Fortescue Road, Sidmouth, EX10 9QB	39
• Court Hall Gardens, Sidbury, Sidmouth, EX10 0RS	65
• Post Office, Salcombe Regis, Sidmouth, EX10 0JQ	22

**RESOLVED:** That Salcombe Regis does not have adequate mobile phone coverage and as part of the South West Coastal Path is very popular with walkers; for safety reasons the telephone kiosk in Salcombe Regis should be retained with a working telephone system. Sidmouth Town Council did not wish to adopt any of the kiosks offered by British Telecom.

**09:11/14      NHS FOUNDATION TRUST – CONSULTATION DOCUMENT**

The South Western Ambulance Service NHS Trust was aiming to become one of the first ambulance trusts to achieve Foundation Trust status. This would mean that patients, members of the public, staff and key stakeholders would have a greater say in how the ambulance service in the south west was governed. A consultation document had been received which provided information about the proposals and included a questionnaire for completion.

There would be a public consultation event on the 1<sup>st</sup> December 2009 (09.00-21.00) at The Albemarle Centre, Albemarle Road, Taunton, Somerset TA1 1BA and information could also be obtained on the website [www.swast.nhs.uk](http://www.swast.nhs.uk).

**RESOLVED:** That this be noted.

**09:11/15      LAND ADJOINING PINE COTTAGE, LENNOX AVENUE, SIDMOUTH**

East Devon District Council had confirmed that the Transfer of this land had been completed. The sum payable to Sidmouth Town Council, £2,500, was being cleared through the District Council's account and a cheque would be forwarded shortly.

**RESOLVED:** That this be noted.

**09:11/16      SUSTAINABLE COMMUNITIES**

The University of Plymouth had chosen the Sustainable Community research as its research project of the year; this was being conducted for the South West Lifelong Learning Network. Documentation would be made available online found at [www.sustainableparish.com](http://www.sustainableparish.com); a printed copy of the newsletter had also been received and was available in the office.

**RESOLVED:** That this be noted.

**09:11/17      ROAD CLOSURE ORDERS**

Notification had been received of the following Road Closures:-

- Drake's Avenue, Sidmouth – Monday 30<sup>th</sup> November to Thursday 3<sup>rd</sup> December 2009 – to enable utility works to be carried out by Balfour Beatty Utilities Ltd.

**RESOLVED:** That this be noted.

**09:11/18      ITEMS FOR TRAFFIC MANAGEMENT GROUP**

09:11/18.1      A meeting of the Traffic Management Group was held on Tuesday 27<sup>th</sup> October; the Minutes would be reported to next month's Council meeting.

**RESOLVED:** That this be noted.

09:11/18.2      Members were invited to put forward items for the next Traffic Management Group meeting.

**RESOLVED:** That the following items be referred to Traffic Management Group:

- Parking on the corner of Manstone Lane causing a hazard.
- Pedestrian access to the Seafront Amenity building.
- Residents parking in Sidbury opposite Pound Court.

**09:11/19      DOCUMENTS & PERIODICALS**

The following had been received and were available in the office:

- Devon Playing Fields Association Newsletter – The Playing Field – Autumn 2009

**RESOLVED:** That this be noted.

**09:11/20      QUESTIONS TO COUNTY & DISTRICT COUNCILLORS**

There were no questions raised at this meeting.

**PART 'B'**

**EXCLUSION OF THE PUBLIC AND PRESS**

**under the Public Bodies (Admission to Meetings) Act 1960  
the public (including the press) be excluded from the meeting due to the  
confidential nature of its contents.**

**09:11/21      STOWFORD RISE COMMUNITY CENTRE**

Devon County Council's Locality Development Officer, Ali Eastland, attended the meeting to give a presentation regarding the current position of the Stowford Rise Community Centre project. The Chairman read out a report written by Member with Special Responsibility, Councillor Turner, with a recommendation for funding.

**RESOLVED:** That in the event of a shortfall when tenders are received, Sidmouth Town Council would consider offering financial assistance from the Woolley Trust, hopefully matched by East Devon District Council and/or Devon County Council. It is hoped that this could be repaid from 106 Agreements on future developments in this area.

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CHAIRMAN OF THE COUNCIL