

MINUTES
OF THE
MEETING OF
SIDMOUTH TOWN COUNCIL
HELD ON
MONDAY 17TH MAY 2010
AT 6.30 PM
WOOLCOMBE HOUSE
SIDMOUTH DEVON

Members Present:

Sidmouth North	Councillor Mrs. S. Carr Councillor S. Hughes (Vice-Chairman) Councillor P. Sullivan (Chairman)
Sidmouth South	Councillor J.G.T. Dyson Councillor C.F.A. Gibbings Councillor Mrs. M. Jolly
Sidmouth East	Councillor Mrs. F.I. Newth
Sidmouth West	Councillor Mrs. A.E. Liverton Councillor G.K. Liverton Councillor C.H. Wale
Primley	Councillor Dr. D.S. Fung Councillor J. Turner
Sidford	Councillor S.J. Brokenshire Councillor I.J. McKenzie-Edwards
Sidbury	Councillor Mrs. C.E. Drew Councillor J.W. Hollick
Salcombe Regis	Councillor A.W.J. Reed

10:05/12 **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor S.P. Pollentine.

10:05/13 **MINUTES**

The Minutes of the Town Council meetings held on Monday 12th April 2010 were received and signed as a true and accurate record.

10:05/14 **MATTERS OF URGENCY**

There were no matters of urgency brought forward by the Chairman.

10:05/15

Standing Orders were suspended for fifteen minutes during

PUBLIC OPEN QUESTION TIME

Members of the Public were invited to put questions (taking no more than 3 minutes) to the Council through the Chairman.

Councillors also had the opportunity to ask questions of the County and District members during this time slot whilst giving priority to members of the public.

There being no questions Standing Orders were reinstated

10:05/16 DECLARATIONS OF INTEREST

Declarations of Interest were received as follows:

10:05/24 Cllr Gibbings EDDC Manor Pavilion representative

10:05/24 Cllr Liverton EDDC Manor Pavilion representative

10:05/17 MATTERS OF REPORT FROM THE CHAIRMAN

The Chairman's Diary (as attached) was circulated to Members at the meeting.

The Chairman gave a brief verbal report on the last Local Action Group meeting explaining that the police were again targeting 'young racers' in Manor Road car park, plus under age drinking.

10:05/18 POLICE REPORT

The Police Report had been presented to the Annual Council Meeting held on Monday 10th May 2010.

10:05/19 COMMITTEE/WORKING PARTY REPORTS

10:05/19.1 Planning Committee Reports

The Chairman of the Planning Committee, Councillor McKenzie-Edwards, presented the reports of the Planning Committee meetings held on Wednesdays 31st March, 14th and 28th April 2010.

RESOLVED: That the Planning Reports be noted and agreed.

10:05/19.2 Tourism & Publicity Committee

The Town Clerk reported that there would be insufficient business to hold a meeting in May, but the Guide advertising prices needed to be set. Information would be sent to Committee members by email so that a decision could be made.

RESOLVED: That this be noted and agreed.

10:05/20 REPORTS FROM MEMBERS WITH SPECIAL RESPONSIBILITIES

10:05/20.1 Finance Report

Member with Special Responsibility for Finance, Councillor Turner, presented the Finance Reports for March and April 2010.

RESOLVED: That the Finance Reports be noted and agreed.

10:05/20.2 Sidmouth Hopper Bus

Councillor Dyson reported that the Hopper Bus service would run from 1st June to 30th September stopping for eight days during Folk Week from 30th July to 6th August. The timetable had been agreed and was being printed; the route had been extended to include

the Donkey Sanctuary on a trial basis. Members were invited to attend the Hopper Bus launch at Bedford Lawn at 9.40am on Wednesday 2nd June 2010.

Councillor Dyson also reported on his attendance at a meeting of Sustainable Transport on the Jurassic Coast, which he had attended on behalf of Councillor Pollentine.

RESOLVED: That this be noted.

10:05/20.3 Norman Lockyer Observatory

Councillor Mrs. Drew left the minutes of the last meeting available for Members information.

RESOLVED: That this be noted.

10:05/21 EMERGENCY PLANNING FOR SIDMOUTH

The Town Council had invited Dominic Maxwell-Batten of Devon County Council to discuss emergency plans for Sidmouth. Dominic, together with Hector Kidds and Martyn Davies of the Environment Agency attended the meeting to give a presentation and answer Members questions.

RESOLVED: That an Emergency Planning Working Party be created consisting of the Chairman, Vice-Chairman and Councillors Brokenshire, Mrs. Drew, Dr. Fung, Hollick, Mrs. Liverton, GK Liverton, McKenzie-Edwards, and Wale.

10:05/22 VACANCY ON SALCOMBE REGIS WARD

The Town Clerk reported that ten electors had requested an election and notices had been placed on notice boards. The deadline for nominations to be received was noon on Thursday 20th May 2010 and a statement of persons nominated would be forwarded to the Town Council on Monday 24th May 2010.

RESOLVED: That this be noted.

10:05/23 MATTERS ARISING FROM THE ANNUAL TOWN ASSEMBLY

The following four issues were raised at the Annual Town Assembly:-

- Town Plan – a questionnaire would be included in the Annual Report to enable residents to give their opinions on Sidmouth.
- Parking in Chapel Street bus lay-by – this would be taken to the Traffic Management Group for discussion.
- Pedestrian/Cycle link from Sidford to Sidbury – Councillor Hughes reported that a route had been agreed and this would be included in the LTP3
- Speeding traffic dangerous for walkers in Greenway Lane – this would be taken to the Traffic Management Group for discussion.

RESOLVED: That these be noted and agreed.

10:05/24 MANOR PAVILION

Following conversations and correspondence with East Devon District Council, Councillor Andrew Moulding had asked whether the Town Council would like to 'sit round a table' to discuss the future of Sidmouth's Manor Pavilion Theatre? Councillor Liverton reported that a public meeting would be held at the Manor Pavilion for users and other interested parties.

RESOLVED: That the Chairman, Vice-Chairman and Councillors Mrs. Drew, Dyson, Hollick, Gibbings, Mrs. Jolly and Mrs. Newth meet with Councillor Moulding.

10:05/25 **HOME SAFEGUARD ALARM SERVICES**

At the April meeting, the Council resolved that the Town Clerk should write to East Devon District Council regarding the Home Safeguard Alarm Services. A copy of the Clerk's letter, together with the response received was attached.

RESOLVED: That this be noted.

10:05/26 **ANNUAL RETURN**

The Council's Internal Auditor, Mr. John Richardson, had visited the Council Offices and undertaken the Audit of the Council's accounts. Attached with the agenda was a copy of Mr Richardson's letter and Internal Audit Report; together with a statement of the Reserves Schedule and the final Statement of Accounts which now had to be signed by the Chairman and Clerk. Councillor Turner, Member with Special Responsibility for Finance, reported to Members that the Annual Governance Statement in Section 2 should be completed answering Yes to all questions prior to signing by the Chairman and Town Clerk.

RESOLVED: That this be noted and agreed.

10:05/27 **FOOTPATHS**

The following notifications had been received:-

10:05/27.1. Footpath No. 108 – Devon County Council had received an application to divert a section of this footpath at Watershoot House, Knowle Park, Harcombe (see attached plan). The diversion was solely within the land owned by the applicant.

RESOLVED: That this be noted and agreed.

10:05/27.2 Footpath No. 169 – Devon County Council had made an Order to modify the definitive map and statement for the area by adding to them the footpath from the north eastern end of Holmdale generally north eastward along a pathway and across a yard and garage forecourt to Mill Street just south of the ford, in the Newtown area of Sidmouth. Representations or objections must be sent in writing to DCC not later than 30th June 2010.

RESOLVED: That this be noted and agreed; the Town Council's support be reiterated.

10:05/28 **ROAD CLOSURE ORDERS**

- Temple Street (between Nos 116 and 122)
Monday 17th May to Friday 21st May
- Sid Road (between junctions with Milltown Lane and Griggs Lane)
Monday 24th May to Thursday 27th May
- Peak Hill Road (between junctions with Manor Road and Glen Road)
Monday 24th May to Thursday 27th May
- Hill View Wednesday 9th June to Tuesday 15th June

RESOLVED: That these be noted.

10:05/29 **ANNUAL REPORT**

Members were asked to confirm or amend the draft Annual Report (as enclosed with the agenda) prior to printing and distribution in late May/early June.

RESOLVED: That this be noted and agreed.

10:05/30 **PARISH PATHS PARTNERSHIP SCHEME 2010-11**

Confirmation had been received from Devon County Council that the Parish Paths Partnership Grant for 2010/11 would be £2,300.

RESOLVED: That this be noted.

10:05/31 **LETTERS OF THANKS**

Letters of thanks had been received from:-

- Sidmouth Town Band
- HCPT The Pilgrimage Trust
- Sidmouth Folk Week
- Victim Support
- Sidmouth Carnival

RESOLVED: That these be noted.

10:05/32 **EVENTS ON COUNCIL LAND**

- Connaught Gardens – Devon Youth Orchestra Mid-day on 12th June
- Connaught Gardens – Sidmouth Society of Artists Exhibition on 28th August.
- Connaught Gardens – Wedding Ceremony/Blessing 3rd July between 1.30 and 2pm. (This would not be a full wedding service but a blessing, the couple married some months ago in Canada, this would enable the people who were not able to attend the wedding to see the couple blessed).
- Sidmouth Beach – Tony Cooke of Bushvine Limited had asked East Devon District Council if they would consider granting a concession to operate a bouncy castle on the beach at Sidmouth during the Festival week. (They currently hold a concession to operate a bouncy castle on Seaton beach for 28 days)

RESOLVED: That items 1 – 3 be agreed but the Town Council did not support the request for a concession to have a bouncy castle on the beach during Folk Week.

10:05/33 **CODE OF CONDUCT TRAINING**

Councillors Brokenshire, Dyson, Hollick, McKenzie Edwards, Pollentine and Turner (together with the Town Clerk) attended the training morning arranged by East Devon District Council on the Code of Conduct.

RESOLVED: That this be noted.

10:05/34 **STANDING ORDERS**

10:05/34.1 The National Association of Local Councils had issued revised model Standing Orders for Parish & Town Councils. The Town Clerk, together with the Chairman, would consider the effect these revisions have on the Town Council's current Orders and make recommendations to the next meeting.

RESOLVED: That this be noted.

10:05/34.2 There were several items which needed to be addressed in the revised Standing Orders, one new matter which the Council were asked to consider was including a Standing Order regarding the creation of Honorary Freemen and Honorary Freewomen as the 2009 Local Democracy, Economic Development and Construction Act (Chapter 5) gives new legislation for all Councils to create Honorary Freedoms.

(Clerk's Note: The act permitted all councils to grant the title of Freeman/Freewoman on persons of distinction and to persons who had, in the opinion of the authority, rendered eminent services to that place or area. To exercise the power a meeting of the Council had to be specially convened for the purpose, with the agenda and notice for the meeting specifying the object of the meeting. The resolution to grant the Freedom had to be approved by 'not less than two thirds of the members of the council who vote on it'. The Council might also spend such reasonable sum as it thought fit for the purpose of presenting an address or a casket containing an address to a person on whom the authority had conferred the title of honorary freeman or honorary freewoman. It should be noted that the admission of a person as honorary freeman or honorary freewoman did not confer on that person any rights or privileges, other than the title itself.)

RESOLVED: That this be noted and agreed.

10:05/35 TRAFFIC MANAGEMENT GROUP

Members were invited to put forward items for the next Traffic Management Group meeting to be held on Tuesday 22nd June 2010.

RESOLVED: That the following items be referred to Traffic Management Group:

- The Esplanade Pedestrian Crossing should be reconsidered.
- Parking in Alexandria Road causing problems with lorry access.

10:05/36 EDDC VISIT / FINANCE

An email had been received from East Devon District Council reporting that Mark Williams and Diccon Pearce wished to visit Town Councils to offer an update on the District Council's finances. They had confirmed that they would be available for Monday 5th July 2010.

RESOLVED: That this be noted and agreed.

10:05/37 CIVIC NIGHT AT FOLK WEEK

The Chairman hoped that many members (and their partners) would accompany him and Janet to a performance in the Ham Arena on Wednesday 4th August 2010. Details would be available at the next meeting.

RESOLVED: That this be noted.

10:05/38 DOCUMENTS AND PERIODICALS

The following had been received and were available in the office:

- Tree News – Spring/Summer 2010
- Senior Council for Devon – 'Everyone's Tomorrow' - April 2010
- Issue 4 Junk Mail – Devon Community Recycling & Community Composting Network News
- The Playing Field - Devon Playing Fields Association Newsletter
- South Western Ambulance Service Edition 11 (Spring 2010)

RESOLVED: That these be noted.

10:05/39 **STREET NAMES FOR STOWFORD RISE DEVELOPMENT**

Members were asked to consider and propose street names for the forthcoming development at Stowford Rise.

RESOLVED: That the following names be proposed:
Delderfield, Dunkley, Lindemann, Woodley, Betjeman and Keith Owen.

TRUSTEE MATTERS

10:05/40 The Chairman asked if two items could be brought forward to this meeting to alleviate the need to call a meeting of the Council as Trustee next Monday.

10:05/40.1 The Ham – The Town Clerk reported that the parking space at Riverside had been re-let at a cost of £940 including VAT per annum.

RESOLVED: That this be noted.

10:04/40.2 Salcombe Regis Field – A request had been received to use the field for a private birthday party on Saturday 3rd July.

RESOLVED: That this application would not be supported.

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CHAIRMAN OF THE COUNCIL