

MINUTES
OF THE
MEETING OF
SIDMOUTH TOWN COUNCIL
HELD ON
MONDAY 4TH OCTOBER 2010
AT 6.30 PM
WOOLCOMBE HOUSE
SIDMOUTH DEVON

Members Present:

Sidmouth North	Councillor Mrs. S. Carr Councillor S. Hughes Councillor P. Sullivan	(Vice-Chairman) (Chairman)
Sidmouth South	Councillor J.G.T. Dyson Councillor C.F.A. Gibbings Councillor Mrs. M. Jolly	
Sidmouth East	Councillor Mrs. F.I. Newth Councillor S.P. Pollentine	
Sidmouth West	Councillor Mrs. A.E. Liverton Councillor G.K. Liverton Councillor C.H. Wale	
Primley	Councillor Dr. D.S. Fung Councillor J. Turner	
Sidford	Councillor I.J. McKenzie-Edwards	
Sidbury	Councillor Mrs. C.E. Drew Councillor J.W. Hollick	
Salcombe Regis	Councillor D. Barratt Councillor A.W.J. Reed	

10:10/1 PRAYERS

Prayers were taken by the Reverend Prebendary David James.

10:10/2 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor S.J. Brokenshire.

10:10/3 MINUTES

The Minutes of the Town Council meeting held on Monday 6th September 2010 were received and signed as a true and accurate record.

10:10/4 MATTERS OF URGENCY

There were no matters of urgency brought forward by the Chairman.

10:10/5

Standing Orders were suspended for fifteen minutes during
PUBLIC OPEN QUESTION TIME

Members of the Public were invited to put questions
(taking no more than 3 minutes) to the Council through the Chairman.
Councillors also had the opportunity to ask questions of the County and District
members during this time slot whilst giving priority to members of the public.
There were no questions raised.

10:10/6 DECLARATIONS OF INTEREST

Declarations of Interest were received as follows:

- 10:10/12 Cllr Gibbings – Personal – EDDC Licensing Committee Chairman
- 10:10/12 Cllr Mrs. Newth – Personal – EDDC Licensing Committee Member
- 10:10/13 Cllr Hughes – Personal – DCC Member
- 10:10/14 Cllr Hughes – Personal – DCC Member

10:10/7 MATTERS OF REPORT FROM THE CHAIRMAN

- The Chairman reported that the gate at Manstone skatepark had been reinstated; thanks were due to PCSO Steve Blanchford Cox for finding it. The Chairman would arrange a donation of £25 to a Police Charity.
- Members were reminded to meet at the museum at 10.30am on Sunday 14th November in order to process to the Remembrance Day Service.
- The Christmas lights would be switched on at 5.30pm on Saturday 20th November.
- The Council Christmas Dinner would be held on Friday 10th December; an individual invitation had been tabled.
- Members were reminded that there would be a Trustee meeting on Monday 11th October followed by a Council meeting to discuss the Local Development Framework and a Pre-Budget meeting on Tuesday 12th October at 6.30pm.

10:10/8 POLICE REPORT

Sergeant Andy Turner presented the Police Reports for August and September 2010 and reported that there was a new patrol team member in Sidmouth; PC Steve Vincent.

10:10/9 COMMITTEE/WORKING PARTY REPORTS

10:10/9.1 Planning Committee Reports

The Chairman of the Planning Committee, Councillor McKenzie-Edwards, presented the reports of the Planning Committee meetings held on Wednesdays 8th and 22nd September 2010.

RESOLVED: That the Planning Reports be noted and agreed.

10:10/10 REPORTS FROM MEMBERS WITH SPECIAL RESPONSIBILITIES

10:10/10.1 Finance Report

Member with Special Responsibility for Finance; Councillor Turner, presented the Finance Report for August and the Interim Finance Report for September 2010.

RESOLVED: That the Finance Report be noted and agreed.

10:10/10.2 Hopper Bus Report

Councillor Dyson gave a verbal report on this year's Hopper Bus service.

RESOLVED: That this be noted.

10:10/10.3 Best Kept Village

Councillor Mrs. Drew gave a verbal report on the results of Sidbury's entry into the Best Kept Village competition.

RESOLVED: That this be noted.

10:10/11 FIRE BEACON NATURE RESERVE

It was resolved at the September meeting that Toby Taylor from the RSPB be invited to give a presentation to this meeting. Enclosed with the agenda was Toby's Background Paper.

RESOLVED: That following the public consultation the Town Council would discuss the proposed fencing at its January 2011 meeting.

**10:10/12 EAST DEVON DISTRICT COUNCIL
REVIEW OF LICENCING POLICY**

The Licensing Act 2003 had been in force for almost six years and required the District Council to review its statement of licensing policy every three years. The three year period for the current policy comes to an end on 7th January 2011 and the Licensing Authority must determine a new Statement of Licensing Policy before this date.

A copy of the draft policy document which also included copies of the consultation response could be downloaded from the District Council's website at www.eastdevon.gov.uk/licensing_policy_consultation or a copy could be inspected in the office.

Attached with the agenda was a summary of the proposed main changes to the Licensing Act 2003 Licensing Policy for 2011 to 2014.

RESOLVED: That the Town Clerk would enquire from other Clerks through the SLCC how the Act had been interpreted in their areas. Also ask other Town Councils in the District whether they would support Sidmouth Town Council in asking the District Council to review their interpretation of the Act.

10:10/13 DEVON COUNTY COUNCIL

Devon County Council will hold a series of Public Meetings where the Leader of the Council would listen to issues and ask what is most important for people and their communities. The nearest to be held to Sidmouth were:

11 th October	Exeter, Central Library
26 th October	Seaton Town Hall
12 th November	Exmouth Elizabeth Hall

All meetings commenced at 6.30pm

RESOLVED: That this be noted.

10:10/14 WINTER SERVICE ON DEVON'S HIGHWAYS

Devon County Council had sent a letter reporting that it was neither practicable nor cost effective to treat the whole network of the 8,000 miles of roads in Devon (see attached). The County Council was asking for assistance from Town or Parish Councils as follows:-

- Is the Town Council interested in facilitating and coordinating a local winter response? Yes/No.
- Does the Town Council intend to purchase its own salt stocks through Supply Zone for this winter? Yes/No.
- If so how many bags do you intend to order?
- Does the Town Council intend to purchase any other winter equipment? Yes/No.
- Is the Town Council interested in appointing a snow warden who will require training by DCC, when available? Yes/No.
- Does the Town Council have easy access to DCC web information? Yes/No.

A copy of the County Council's map showing Gritbins, Primary and Secondary routes in the Sidmouth Parish, together with a list of grit bin locations was also attached and they asked:-

The secondary routes had been reviewed as follows:

- Settlement served by route?
- Agree with proposal? Yes/No (if no give reasons and identify alternative – only one route to a settlement is required)

Grit Bins had been reviewed as follows:

- Item No. (as shown on map) ?
- Is the bin at this location?
- Was it well used last winter? Y/N
- Should it be moved or removed? Y/N

Comments as necessary?

RESOLVED: That Ward Members would check the grit bins in their wards and report back to the Town Council; this can be incorporated into the Emergency Committee remit at its meeting on 18th October 2010.

10:10/15 TRAFFIC MANAGEMENT GROUP

The Report of the Traffic Management meeting held on Tuesday 21st September 2010 was attached to the agenda for Members information. Members were invited to put forward items for the next Traffic Management Group meeting.

RESOLVED: That the following items be referred to the Traffic Management Group:

- Councillor Mrs. Liverton – Mill Street 'no right turn' markings need repainting.
- Councillor Wale – parking restrictions from first left in Manstone Avenue towards Churchill's corner where a van is parking dangerously.
- Councillor Liverton – One-way system in High Street from All Saint's Road to Blackmore Drive – severe problems during summer months.
- Councillor Hughes – There will be a Local Transport Plan consultation in a few months and the one-way system would be discussed at that time. As an interim

measure a No Loading/No Unloading order for the 'Factory Shop' side of the High Street could be considered at the next HATOC meeting to be held on the 1st November 2010.

- Councillor Mrs. Jolly – Pavement between Delderfields and the charity shop was in a very poor condition.

10:10/16 PENNINGTON POINT / SEA DEFENCES

It was reported that if the Town Council was able to re-pledge £10,000 and keep it in reserves for the future, funds would be available from other sources to implement a sea defence scheme.

RESOLVED: That Sidmouth Town Council would offer £10,000 as a stakeholder pledge in the event of a protection scheme for the Alma Bridge and Pennington Point.

10:10/17 ROAD CLOSURES

The following Road Closure Orders had been received:-

Vicarage Road Monday 18th October for 5 weeks
Gas Mains Replacement

RESOLVED: That this be noted.

10:10/18 SIDMOUTH TOWN BAND

Chris Holland asked if he could address the Council on the Band's successes throughout the summer and the recent success in Harrogate. He had been invited to the November meeting of the Council.

RESOLVED: That this be noted and agreed; a letter of congratulations be sent to the Town Band following their success in Harrogate.

10:10/19 PARISH LENGTHSMAN'S PROGRAMME

The Parish Lengthsman's programme scheduled him in this area between 26th November to 17th December inclusive. Members were asked to inform the Town Clerk of any issues in the Parish which could potentially be dealt with by the Lengthsman.

RESOLVED: That this be noted.

10:10/20 GRANTS

Enclosed with the agenda was a copy of the Town Council's grant application form and criteria for Member's information. Notices had been distributed asking that applications be received by Friday 17th December for consideration in the 2011/2012 budget.

RESOLVED: That this be noted.

10:10/21 SOUTH WEST IN BLOOM RESULTS

Sidmouth did excellently at the presentations ceremony in Bath for the South West in Bloom competition winning the Preece Cup as Gold – Cup Winner. There was also a Local Roots Award for 'Seaworld' at the Three Cornered Plot and the McDonalds Coastal Trophy for the Best Seaside Entry. In the neighbourhood awards Witheby were given a 'Thriving' result.

RESOLVED: That this be noted.

10:10/22 LONG PARK TOILETS

There had been repeated problems with regard to vandalism at the Long Park toilets and Councillor Mrs Liverton reported that this area was discussed at a recent meeting of the Youth Council. Following a suggestion by Mrs Liverton a price had been requested to remove all the low brick walls outside the toilets which were encouraging young people to congregate. The quoted cost for removal and making good was £830.00.

RESOLVED: That this be deferred until the pre-budget meeting.

10:10/23 PLANNING PRESENTATIONS

East Devon District Council had written stating that following last year's presentations to all Town and Parish Council Members, they were again holding three similar presentations, but this time they would also focus on planning issues and not purely on the website and administrative processes. The areas to be covered would be planning general matters and they stated that 'this is your chance to pre-select the topic or specific area that you would like us to cover'. However they would not cover or enter into debate about specific planning applications. They would also cover additional aspects of the website, notifications, searching, scanning and general procedures together with some new proposals that they had for the future and were currently testing with Sidmouth Town Council.

The sessions would all be held in the Council Chamber at Knowle on

Thursday	4 th November	14.00 – 16.00
Wednesday	10 th November	19.00 – 21.00
Thursday	16 th November	19.00 – 21.00

RESOLVED: That Councillor Barratt attend on Thursday 4th November Councillors Dyson, Hollick, Mrs. Jolly, McKenzie-Edwards and Pollentine to attend on Thursday 16th November.

**10:10/24 EAST DEVON DISTRICT COUNCIL
INFORMATION EVENT 9TH NOVEMBER 2010**

An invitation had been extended from the Chairman of East Devon District Council to members of the public (and in particular anyone interested in standing as a local Councillor) to attend Knowle on Tuesday 9th November for an afternoon session between 2.30pm and 5pm when EDDC would present a range of service information points and displays staffed by employees who work in those services. It was hoped that there might be a stand promoting prospective candidates for Town/Parish Councils –any Member who felt they could assist with this stand was asked to let the Town Clerk know.

There would be also be an evening event from 6.00pm until 8.30pm for Town and Parish Councillors to find out more about what the District Council did and talk to service staff. The afternoon session was also open to Councillors.

RESOLVED: That Councillors Hollick and Pollentine would assist with the Town/Parish Council stand at the information event.

**10:10/25 OBSERVING DELEGATED DECISIONS
12TH OCTOBER 2010**

Following discussions which took place between the District Council's Chief Executive and other officers and Town Clerks in the district, a suggestion made was that members of Town Councils might like to observe the delegated decision process for planning

applications. On Tuesday 12th October at 2.00 pm the Chairman of Development Management, along with the Vice Chairman and Officers, would process four planning applications and follow normal delegated procedure for observation. These applications would not be 'live' applications, but a selection to demonstrate the different sort of application dealt with. There would be an opportunity to ask questions and discuss the process. Numbers were limited to six (including the Clerk) but a waiting list would be formed if oversubscribed.

RESOLVED: That the Town Clerk and Councillors Barratt, McKenzie-Edwards, Sullivan and Turner would attend this event.

**10:10/26 COMMUNITY COUNCIL OF DEVON AGM
20TH OCTOBER 2010 WOOLFARDISWORTHY, TORRIDGE**

Notification had been received from the Community Council of Devon that they would be holding their AGM at Woolfardisworthy (also known as Woolserly) near Bideford on the 20th October 2010 starting at 12.40.

RESOLVED: That this be noted.

**10:10/27 ALLOCATION OF STREET NAMES
NEW DEVELOPMENT AT WOOLBROOK**

East Devon District Council had been asked by Persimmon Homes to allocate official postal addresses for this development of 103 properties. Following suggestions proposed by the Town Council at last month's meeting; notification had been received that Royal Mail had registered the properties as follows:

1 – 81 (excl 13)	1 – 19 odd (excl 13) & 2 – 28 even
Betjeman Close	Stowbrook
SIDMOUTH	SIDMOUTH
EX10 9FG	EX10 9FH

RESOLVED: That this be noted.

PART 'B'

EXCLUSION OF THE PUBLIC AND PRESS

under the Public Bodies (Admission to Meetings) Act 1960

the public (including the press) be excluded from the meeting due to the confidential nature of its contents.

10:10/28 SEAFRONT AMENITY BUILDING

The Town Clerk read a letter that had been received.

RESOLVED: That the Town Council's solicitor be asked to reply.

10:10/29 VISION GROUP FOR SIDMOUTH

The Chairman read a letter received from Mr Robert Crick, Chairman of the Vision Group.

RESOLVED: That this be noted.

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CHAIRMAN OF THE COUNCIL