

MINUTES
OF THE
MEETING OF
SIDMOUTH TOWN COUNCIL
HELD ON
MONDAY 4TH JULY 2011
AT 6.30 PM
WOOLCOMBE HOUSE
SIDMOUTH, DEVON

Members Present:

Sidmouth North	Councillor S. Hughes Councillor Ms. D. Manley	(Chairman)
Sidmouth South	Councillor J.G.T. Dyson Councillor Mrs. M. Jolly	
Sidmouth East	Councillor Mrs. F.I. Newth Councillor S.P. Pollentine	
Sidmouth West	Councillor Mrs. A.E. Liverton Councillor G.K. Liverton Councillor C.H. Wale	
Primley		
Sidford	Councillor I.J. McKenzie-Edwards	(Vice-Chairman)
Sidbury	Councillor Mrs. C.E. Drew Councillor J.W. Hollick	
Salcombe Regis	Councillor D. Barratt	

11:07/1 PRAYERS

Prayers were taken by the Reverend Roger Trumper.

11:07/2 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors S.J. Brokenshire, P. Sullivan and J. Turner.

11:07/3 MINUTES

The Minutes of the Town Council meeting held on Monday 6th and 13th June 2011 were received and signed as a true and accurate record. Councillor Mrs. Liverton reminded Members of the Youth Council AGM to be held on Tuesday 5th July at 6.30pm.

11:07/4 MATTERS OF URGENCY

The Chairman requested that Item 14 would be taken in Part B

11:07/5

Standing Orders were suspended for

PUBLIC OPEN QUESTION TIME

As no Members of the Public or Councillors wished to put questions
Standing Orders were reinstated.

11:07/6 DECLARATIONS OF INTEREST

Declarations of Interest were received as follows:

- 11:07/13 Cllr Hughes – Personal – Devon County Council Cabinet Member
- 11:07/16 Cllr Liverton – Member of St. John’s Hall committee
- 11:07/16 Cllr Mrs. Drew – Member of Stowford Community Centre committee
- 11:07/16 Cllr Hughes – Member of Stowford Community Centre committee
- 11:07/21 Cllr Dyson – Member fo Sidmouth Folk Week committee

11:07/7 MATTERS OF REPORT FROM THE CHAIRMAN

The Chairman’s diary, as attached, was tabled for Members information.

11:07/8 POLICE REPORT

PC James Tyrrell presented the June Police Report. Attached to the agenda was a copy of the May 2011 Police Report, as reported to the June Council meeting.

11:07/9 COMMITTEE/WORKING PARTY REPORTS

11:07/9.1 Planning Committee Reports

The Chairman of the Planning Committee, Councillor Hollick presented the reports of the Planning Committee meetings held on Wednesdays 8th and 22nd June 2011.

RESOLVED: That the Planning Committee reports be noted and agreed.

11:07/9.2 Tourism & Publicity Report

The Chairman of the Tourism & Publicity Committee, Councillor Pollentine, presented the report of the Tourism & Publicity Committee meeting held on Monday 13th June 2011.

RESOLVED: That the Tourism & Publicity Committee reports be noted and agreed.

11:07/10 REPORTS FROM MEMBERS WITH SPECIAL RESPONSIBILITIES

11:07/10.1 Finance Report

In the absence of Councillor Turner, the Town Clerk presented the Finance Reports for June 2011.

RESOLVED: That the Finance Reports be noted and agreed.

11:07/10.2 Sidmouth Hopper Bus

Councillor Dyson gave an update of this year’s Hopper Bus service.

RESOLVED: That this be noted.

11:07/10.3 Coastal Pathfinder

Councillor Pollentine gave a report of the Coastal Pathfinder meeting and reported that there would be an exhibition on 21st July at Kennaway House.

RESOLVED: That this be noted.

11:07/11 CHAIRMAN’S TRUST FUND PRESENTATION

Earlier this year Miss Kesiah Moss received a grant from the Chairman’s Trust Fund to assist with the cost of her participation in a Raleigh International Expedition to Costa Rica and Nicaragua. Kesiah sent the Council such a comprehensive written account of her experiences that she had been invited to speak to the Council personally about her journey and help raise awareness of the Chairman’s Trust Fund.

RESOLVED: That Miss Moss be thanked for her presentation.

11:07/12 ANNUAL REPORT

Members were asked to consider the proof of the Annual Report to be printed in the Sidmouth Herald and The Weekender.

RESOLVED: That two pages be taken in the Sidmouth Herald and The Weekender to enable more information to be included in the Annual Report. A further proof would be provided to the next Council meeting on 11th July 2011.

11:07/13 **STREET LIGHTING IN DEVON**

Devon County Council had approved a policy of part-night lighting in residential areas across the whole of the County. They reported that this was being implemented to reduce carbon emissions and energy costs. Enclosed with the agenda was a leaflet providing more information. There was also a website explaining the policy <http://www.devon.gov.uk/streetlighting>.

The County Council had supplied plans showing all the lights within the Town Council's area and identified lighting points which were designated A and B roads and would therefore remain lit all night. These plans were available for inspection in the Council offices and were available at the meeting. Comments were requested by Friday 15th July 2011, after which instructions would be given to the contractor and the Town Council would be advised as to when the work would take place.

RESOLVED: That Members would review their wards and report back to the next Council meeting on 11th July 2011.

11:07/15 **FARMERS, FIELDS & LAND DRAINAGE REPORT**

At a meeting of East Devon District Council's Service Delivery and Performance Overview and Scrutiny Committee it was resolved that all Town and Parish Councils should receive a copy of the report on Farmers, Fields and Land Drainage, as attached.

RESOLVED: That this be noted.

11:07/16 **REVIEW OF POLLING PLACES AND POLLING STATIONS**

East Devon District Council was required to carry out a periodic review of all Polling Places and Polling Stations within East Devon District. Part of the review required that the views of all Town Councils be sought regarding the location of polling stations, their suitability and in particular the facilities provided for disabled voters. In the case of a polling station being declared unsuitable by the Town Council, it was requested to make suggestions of more suitable premises and the reasons for the suggested location ensuring that it was suitable for the purpose and available for use as a polling station. The polling station does NOT have to be within the parish boundary, but where it was outside the boundary, it would be helpful to have the views of the Parish Council concerned. The views of the Town Council were requested by Friday 26th August.

RESOLVED: That (i) the Unitarian Hall did not have suitable access especially for the elderly and disabled. Suggested replacements were either All Saint's Hall or St. John's Ambulance Hall.

(ii) there should be a new polling station at the Stowford Community Hall

11:07/17 **WALKERS ARE WELCOME**

Councillor Dyson presented his report in which it was proposed that the Town Council supports the Walkers are Welcome Initiative. There would be a £50 annual fee, which for this year would be paid by the Chamber of Commerce and Sidmouth Hospitality Association.

RESOLVED: That this be noted and agreed.

11:07/18 LETTERS OF THANKS

A letter had been received from the Committee Secretary of the 2019 Sidmouth Squadron of the Air Cadets thanking the Council for the grant of £277 which had contributed towards the cost of a new squadron banner to be displayed in the new headquarters at Stowford and for ceremonial use.

RESOLVED: That this be noted.

11:07/19 TRAFFIC MANAGEMENT GROUP

Members were invited to put forward items for the next meeting of the Traffic Management Group. Notes taken at the last meeting were attached for Members' information.

RESOLVED: That the Town Council hoped that the Traffic Management Plan for Sidmouth would receive an early and comprehensive consultation to enable members of the public and the Town Council to make comments and suggest alterations.

11:07/20 ROAD CLOSURES

The following Road Closure Orders had been received:-

- Beatlands Road 12th – 15th July Utility Works
- Greenhead, Sidbury 30th August – 2nd September Utility Works

RESOLVED: That these be noted.

11:07/21 ALMA LANE FIELD – SIDMOUTH FOLK WEEK

A request had been received from John Radford on behalf of the Folk Week asking for permission to use the Alma Lane field again for the fireworks on the finale of the Folk Week on Friday 5th August. There would be the same arrangements, specification and security measures as last year and approval had already been given by the Police, Fire, Ambulance and Highways for this location.

RESOLVED: That this be noted and agreed.

11:07/22 DOCUMENTS AND PERIODICALS

The following had been received and were available in the office:-

- Parish Paths Partnership – Spring/Summer Newsletter 2011
- East Devon Connect – Issue one

RESOLVED: That these be noted.

PART 'B'

EXCLUSION OF THE PUBLIC AND PRESS

under the Public Bodies (Admission to Meetings) Act 1960

the public (including the press) be excluded from the meeting due to the confidential nature of its contents.

11:07/14 OPENING OF SIDMOUTH INTERPRETATION CENTRE

The Chairman confirmed that the Interpretation Centre would be opened on Monday 18th July at mid-day. The Town Clerk read the guest list and asked Members to consider on-going care of the Interpretation Centre. The Chairman reported that there may be a small project overspend and asked Members to consider covering this from the Town Council's budget.

RESOLVED: That (i) the TIC Manager be asked to arrange daily care of the Interpretation Centre to include opening, switching on equipment, checking cleanliness and locking up in the evening.
(ii) the Interpretation Centre opening and closing times would be the same as the Sidmouth Information Centre.
(iii) the project overspend would be paid from the Town Council's general fund.

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CHAIRMAN OF THE COUNCIL