

MINUTES
OF THE
ANNUAL MEETING OF
SIDMOUTH TOWN COUNCIL
HELD ON
MONDAY 16TH MAY 2011
AT 6.30 PM
WOOLCOMBE HOUSE
SIDMOUTH, DEVON

Members Present:

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|----------------|---|
| Sidmouth North | Councillor S. Hughes Councillor Ms. D. Manley Councillor P. Sullivan |
| Sidmouth South | Councillor J.G.T. Dyson |
| Sidmouth East | Councillor Mrs. F.I. Newth |
| Sidmouth West | Councillor Mrs. A.E. Liverton Councillor G.K. Liverton Councillor C.H. Wale |
| Primley | Councillor J. Turner |
| Sidford | Councillor S.J. Brokenshire Councillor I.J. McKenzie-Edwards |
| Sidbury | Councillor Mrs. C.E. Drew Councillor J.W. Hollick |
| Salcombe Regis | Councillor D. Barratt |

The Chairman welcomed new Member for the North Ward; Ms. Dawn Manley.

11:05/01 PRAYERS

Prayers were taken by the Canon Paul Cummins.

11:05/02 APOLOGIES

Apologies for absence were received from Councillors Mrs. M. Jolly and S.P. Pollentine.

The outgoing Chairman, Councillor Sullivan, made the following presentations:

- *A Sidmouth plaque was presented to Mr. Chris Gibbings in recognition of his service to the Town Council from 2004 to 2011.*
- *Certificates of Service were presented to both Mrs. Sylvia Carr and Dr. Dilly Fung in recognition of their time spent on the Town Council.*
- *Mr. Tony Reed was made a Freeman of Sidmouth and presented with a framed Certificate on his retirement from service on the Town Council and in recognition of his valued contribution to Sidmouth.*

11:05/03 APPOINTMENT OF CHAIRMAN OF THE COUNCIL

It was proposed by Councillor Mrs. F. Newth and seconded by Councillor I.J. McKenzie-Edwards that Councillor S. Hughes be appointed Chairman of Sidmouth Town Council for the forthcoming year.

There being no other nominations, Councillor S. Hughes was duly elected Chairman of Sidmouth Town Council for the forthcoming year.

Councillor S. Hughes read aloud and signed the Chairman's Declaration of Acceptance of Office.

Councillor P. Sullivan was presented with a Past Chairman's pendant and plaque and Mrs. J. Sullivan presented Mrs. J. Hughes with the Chairman's Escort pendant.

11:05/04 APPOINTMENT OF VICE CHAIRMAN OF THE COUNCIL

It was proposed by Councillor G.K. Liverton and seconded by Councillor C. Wale that Councillor I.J. McKenzie-Edwards be appointed Vice Chairman of Sidmouth Town Council for the forthcoming year.

There being no other nominations, Councillor I.J. McKenzie-Edwards was duly elected Vice Chairman of Sidmouth Town Council for the forthcoming year.

Councillor I.J. McKenzie-Edwards read aloud and signed the Vice Chairman's Declaration of Acceptance of Office.

11:05/05 RESULTS OF SIDMOUTH TOWN COUNCIL ELECTIONS

The results of the Sidmouth Town Council elections were reported as follows:

Ms. Dawn Manley had been elected to the North Ward unopposed and all other Members had been returned unopposed. As there were vacancies for Members in the South, Primley and Salcombe Regis wards; Notices of Co-option would be placed upon notice boards and the co-options would take place at the meeting of the Town Council to be held on Monday 13th June.

11:05/06 COMMITTEE/WORKING PARTY MEMBERSHIP

The lists of Committee/Working Party Memberships were approved as attached.

- 11:05/06.1 Planning Committee
- 11:05/06.2 Tourism & Publicity Committee
- 11:05/06.3 Parish Paths Partnership Committee
- 11:05/06.4 Local Business Working Party
- 11:05/06.5 Traffic Management Working Party
- 11:05/06.6 Summer Hopper Bus Working Party
- 11:05/06.7 Esplanade Shelters Working Party
- 11:05/06.8 Personnel Committee/Cabinet

11:05/07 MEMBERS WITH SPECIAL RESPONSIBILITIES

The nominations were approved as follows:-

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|----------------------------|----------------------------------|
| Finance (Council) | Councillor J. Turner |
| Finance (Tourism) | Councillor S.P. Pollentine |
| Woolcombe House | Chairman of the Council |
| Emergency Co-Ordinator | Chairman of the Council |
| Alma Lane Field | Councillor J.W. Hollick |
| Footpaths (P3 Chairman) | Councillor J.G.T. Dyson |
| Fire Beacon Nature Reserve | Councillor I.J. McKenzie-Edwards |
| Trees | Councillor S.P. Pollentine |
| Flag Raising | Councillor J.W. Hollick |
| Blackmore Conservatory | Councillor J. Turner |

| | |
|------------------------------|----------------------------|
| Play Areas | Councillor S.P. Pollentine |
| Sidbury Public Conveniences | Councillor Mrs. C. Drew |
| Manstone Public Conveniences | Councillor C. Wale |
| Seafront Amenity Building | Councillor J.W. Hollick |

Trustee/Councillors

| | |
|---------------------------|---|
| The Ham | Cllrs Mrs Newth and Pollentine |
| Fishermen's Sheds & Shop | Cllrs Mrs Newth and Pollentine |
| Manstone & Long Park | |
| Recreation Grounds | |
| (including the Skatepark) | Councillors P. Sullivan and C. Wale |
| Fields at Salcombe Regis | Councillors McKenzie-Edwards and J.W. Hollick |
| Hope Cottage (Museum) | Councillor Mrs. Jolly |

11:05/08 REPRESENTATIVES ON OUTSIDE BODIES

- 11:05/08.1 Sidmouth Youth Council – Councillor Mrs. Liverton gave a report of the year's activities of the members of the Youth Council.
- 11:05/08.2 The list of Town Council representatives on outside bodies was approved (as attached).

(Members were reminded to confirm with the outside body for which they are appointed, that sufficient insurance is in place to cover their activities. The Town Council's insurance does not apply to Members serving on other bodies)

11:05/09 ANNUAL SUBSCRIPTIONS

The following subscriptions were considered and approved for renewal:

Organisation

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|--|--------|
| Devon Association of Local Councils/NALC | £1,233 |
| Society of Local Council Clerks | £ 256 |
| South West Regional Board | £ 250 |
| Devon Playing Fields Association | £ 50 |
| Information Commission | £ 35 |
| Community Council of Devon | £ 30 |
| DALC Local Council Review | £ 29 |
| International Tree Foundation | £ 25 |
| CPRE | £ 10 |

11:05/10 REGISTER OF MEMBERS' INTERESTS

Members were reminded to update their forms in respect of Members' Interests.

11:05/11 MEMBERS' ALLOWANCES

Members were reminded to notify the Town Clerk if they were **not** claiming a Members' Allowance; otherwise cheques would be issued for 2011/2012.

11:05/12 COUNCIL PROPERTY

Deeds and Trust documents in the custody of the Town Council were available for Members' inspection and the Town Clerk reported that they were always available in the office on request.

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CHAIRMAN OF THE COUNCIL