

MINUTES
OF THE
MEETING OF
SIDMOUTH TOWN COUNCIL
HELD ON
MONDAY 5TH SEPTEMBER 2011
AT 6.30 PM
WOOLCOMBE HOUSE
SIDMOUTH, DEVON

Members Present:

Sidmouth North	Councillor S. Hughes Councillor Ms. D. Manley Councillor P. Sullivan	(Chairman)
Sidmouth South	Councillor Mrs. M. Baldwin Councillor J.G.T. Dyson Councillor Mrs. M. Jolly	
Sidmouth East	Councillor Mrs. F.I. Newth Councillor S.P. Pollentine	
Sidmouth West	Councillor Mrs. A.E. Liverton Councillor G.K. Liverton Councillor C.H. Wale	
Primley	Councillor D. Addis Councillor J. Turner	
Sidford	Councillor S.J. Brokenshire Councillor I.J. McKenzie-Edwards	(Vice-Chairman)
Sidbury	Councillor Mrs. C.E. Drew Councillor J.W. Hollick	
Salcombe Regis	Councillor I. Barlow Councillor D.S. Barratt	

11:09/1 **PRAYERS**
Prayers were taken by the Reverend David James.

11:09/2 **APOLOGIES FOR ABSENCE**
There were no apologies for absence.

11:09/3 **MINUTES**
The Minutes of the Town Council meetings held on Mondays 8th and Monday 15th August 2011 were signed as a true and accurate record.

Councillors Brokenshire and Pollentine asked that the Minutes of the 10th August show that they left the chamber having declared an interest in the Gig Club application.

RESOLVED: That the Planning Committee reports be noted and agreed with the relevant changes to the Declarations of Interest.

11:09/10 **REPORTS FROM MEMBERS WITH SPECIAL RESPONSIBILITIES**

11:09/10.1 Finance Report

The Member with Special Responsibility for Finance, Councillor Turner, presented the Finance Report for July and the Interim Finance Report for August 2011.

RESOLVED: That the Finance Reports be noted and agreed.

11:09/10.2 P3

Councillor Dyson reported that work had been carried out on Salcombe Hill steps on the coast path; the cost of this work had been shared with the National Trust who is the landowner.

RESOLVED: That this be noted.

There had been a diversion order received for Footpath 140 to move walkers further away from the caravan park in order to give more privacy to holidaymakers.

RESOLVED: That this be noted.

11:09/10.3 Sidmouth Museum

Councillor Mrs. Jolly gave a report of the recent museum committee meeting and asked that consideration be given to converting the small garden at the rear of the museum into a car park. She also reported concerns that the curb stones outside the museum were uneven and possibly dangerous.

RESOLVED: That the report be noted, the uneven curb stones to be reported to the Traffic Management Group.

11:09/11 **SIDMOUTH HEALTH CENTRE**

Dr Hall and Dr Dell of Sidmouth Health Centre attended the Council meeting to give a presentation about their plans to build a new Health Centre on the current site. A copy of their presentation details were attached to the agenda for Members' information. Councillor Hollick reported that he would be presenting the Town Council's report to the LDF committee at East Devon District Council which included a requirement for a new health centre.

RESOLVED: That Sidmouth Town Council thanked the doctors for their presentation and gave unanimous support to the need for a new health centre.

Councillor Mrs. Liverton left the Chamber prior to the following item.

11:09/12 **SIDVALE COMMUNITY PLAY PRODUCTION**

A letter had been received from the Fundraising Secretary of the Sidvale Community Play Production Team who was undertaking a production of *Johnny Jacks War* at Sidbury Village Hall on the 9th-12th November 2011. Attached was an outline of the project which was sent with the letter. They anticipated their expenditure to be in the region of £4,200 and were seeking sponsorship and/or donations towards this project.

RESOLVED: That a donation of £500 be allocated to this project from the remaining grant budget.

11:09/13 WOOLCOMBE HOUSE GARDEN

Members were asked to consider the practicality of grassing over the central bed in the rear garden of Woolcombe House. The Town Clerk reported a quote had been received in the sum of £110 for grassing this area.

RESOLVED: That this be noted and agreed in the sum of £110.

11:09/14 SIGNAGE FOR PLAY AREAS AT THE HAM AND LONG PARK

Attached with the agenda was a design for signage which was similar to that used by the District Council, but would contain the Town Council Coat of Arms and the names of the two play areas (Long Park and The Ham) at the top, plus the contact details of the Town Council. The costs for two were £239.60 for signs with standard laminate, £309.76 with anti-graffiti laminate or £463.60 with chemically coated anti-graffiti protection. Any of the signs chosen would also require sets of posts at a cost of £251.60 for two. An overall reduction of 15% could be achieved if the 'header' and 'information' panels were combined into a single panel.

RESOLVED: That two anti-graffiti laminate single panel signs be ordered in the sum of £309.76 less 15%, plus two sets of posts in the sum of £251.60. A larger Sidmouth Town Council coat of arms to be included on the top right corner of the panel.

11:09/15 OCTOBER PRE-BUDGET MEETING

Last year in October the Council held a pre-budget meeting to look at half year expenditure against current budgets and to consider what might be needed for the budget meeting in January. This proved very useful and it was proposed to repeat this year and the Chairman proposed Monday 24th October at 6.30pm to enable Councillor Turner, Member with Special Responsibility for Finance, to attend the meeting.

RESOLVED: That this be noted and agreed.

11:09/16 TRAFFIC MANAGEMENT GROUP

Members were invited to propose items for the next meeting of the Traffic Management Group, to be held on Tuesday 25th October at 10am in Woolcombe House.

RESOLVED: That the following items be added to the next agenda of the Traffic Management Group:

- Cllr. Liverton – one way system from Blackmore Drive to All Saints roundabout.
- Cllr Mrs. Newth – Alexandria Road – report of residents' consultation.
- Cllr Mrs. Newth – cars were parking on the pavements outside the new homes in Woolbrook causing obstruction for other vehicles.
- Cllr Pollentine – parking on pavement in Market Square.
- Councillor Brokenshire – road signage at Sidford.
- Councillor Mrs. Jolly – uneven curb stones outside the museum.
- Councillor Dyson – the West End development and airport access along the B road is difficult for Sidmouth residents.
- Councillor Addis – it would be useful for Sidmouth residents to have a bus route from Sidmouth to the new Ottery St. Mary Sainsbury's.

11:09/17 RECYCLING/WASTE CHAMPION

The attached letter had been received from East Devon District Council on behalf of Councillor Roger Giles (Recycling Champion) who asked whether the Town Council would be interested in putting someone forward for the role of Recycling/Waste Champion for Sidmouth.

RESOLVED: That Councillor Mrs. Liverton would act as the Town Council's Recycling/Waste Champion for Sidmouth.

11:09/18 SIDMOUTH GIG CLUB

Sidmouth Gig Club had now contracted W.C. Hunkin & Sons of Fowey with regard to their new wooden gig and asked whether the Town Council could now release the £1,000 allocated to this project.

RESOLVED: That this be noted and agreed.

11:09/19 NEIGHBOURHOOD PLANS

At a recent meeting of the Town Council's Planning Committee it was suggested that the Council might wish to produce a Neighbourhood Plan at some time in the future. As could be seen from the attached flyer, the Community Council of Devon was holding a Parish Information Drop In Surgery at West Hill Village Hall on Tuesday 20th September where information would be available on many issues including developing and implementing a parish plan.

RESOLVED: That Councillor Barratt would attend on behalf of the Council.

11:09/20 EVENTS ON DISTRICT COUNCIL LAND

Notification had been received from EDDC of the following:-

25th September Connaught/Manor Gardens Superact Bandstand Marathon

RESOLVED: That this be noted.

11:09/21 ROAD CLOSURES & TRAFFIC INFORMATION

7 th -8 th November 2011	Bedford Square	South West Water
21 st -22 nd November 2011	Peaslands Road (Between junctions of Elim Close & Temple Street)	South West Water
23 rd -25 th November	Ice House Lane	South West Water
23 rd -24 th November	Brewery Lane (Between Homemeadow House and 9 South View)	South West Water

Morrison Utility Services who work on behalf of Wales & West Utilities were planning to undertake essential gas mains replacements work in the Sidford area. The project consisted of replacing just over 3km of metallic gas mains with a polyethylene material. They would also be replacing the existing service pipes to the relevant properties with the same material. The streets and the dates are as follows:-

Sidford High Street	05/09/11 to 23/12/11	(2 way traffic lights)
Sidvale Close	03/01/12 to 30/01/12	(Road Closure 4/5 weeks
School Street	03/01/12 to 30/01/12	with 3 way traffic lights
		at Sidford Cross junction)
Two Bridge Road	03/01/12 to 30/01/12	
Church Street	23/01/12 to 02/03/12	
Trow Hill	13/02/12 to 02/03/12	

Morrison Utility Services intended to hold a public meeting in November to discuss the works.

RESOLVED: That these be noted.

11:09/22 THE COUNCILLOR

Following last month's meeting six copies of 'The Councillor' had arrived and were available to borrow by Members.

RESOLVED: That copies be loaned to Councillor Addis, Mrs. Baldwin, Barratt, Mrs. Jolly and Ms. Manley.

TRUSTEE MATTERS

11:09/23 MANSTONE RECREATION GROUND

A resident of Yarde Hill Orchard had written to the Council (with photographs) outlining his concerns regarding overhanging trees. Mark Pollard was asked to undertake an inspection which was done in July. It was considered that the trees were healthy and posed no undue risk to persons or property but does overhang the garden and were close to the house. The trees were not TPO protected so they could be pollarded at any stage. A quotation was requested from Rowse Tree Services which was in the sum of £950.

RESOLVED: That the quote be accepted in the sum of £950 to be followed by a phased programme of pollarding of the trees at Manstone Recreation ground.

11:09/24 SIDMOUTH CARNIVAL

Mr. De Vey of Andertons and Rowland's Fair had requested permission to use The Ham for the annual Carnival fun fair from Monday 19th until Sunday 25th September 2011.

RESOLVED: That this be noted and agreed.

11:09/25 SIDVALE CARNIVAL CLUB

Sid Vale Carnival Club had requested permission to use The Ham for a fete on either Saturday 30th June or 7th July 2012.

RESOLVED: That this be noted and agreed.

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CHAIRMAN OF THE COUNCIL